

Policy Title: Black Creek/ Oyster Bay Water Local Service Area- Subdivision Servicing Requirements		Policy Number: P4
Policy Category: Engineering		
Approval Date: August 30, 2016	Policy Owner: Engineering Services	
Approved by: Board	File Reference: 0340-50	

Preamble

Given that the Comox Valley Regional District (CVRD) Board:

- Has adopted a Black Creek/Oyster Bay Water Local Service Area Development Cost Charges Bylaw 2001 for the Black Creek/Oyster Bay Water Local Service Area (the Service Area) that imposes charges on persons developing land within the Local Service Area;
- Wishes to find an equitable means of ensuring properties that are currently within the Service Area remain in the Service Area upon development and subdivision of land within the Service Area; and
- Wishes to establish a policy relating to development cost charges and the subdivision of parcels within the Black Creek/ Oyster Bay water local service area.

Policy

THAT any subdivision within the Black Creek/ Oyster Bay water local service area must pay development cost charges at the time of subdivision, however should the applicant demonstrate that the cost of a physical connection is a financial hardship and an alternate water source exists the applicant may stay within the service area but must pay development cost charges and complete the attached memorandum of agreement stating that they understand that the development cost charges are for future water services should they be required by or become readily available to the applicant in the future.

Procedure

Prior to CVRD support of the subdivision application the applicant must pay the associated development cost charges and sign the attached memorandum of agreement (Schedule A) as part of this policy.

REVISION HISTORY

Approval Date	Approved By	Description of Change
August 11, 2020	Board	Housekeeping

SCHEDULE A

Memorandum of Agreement

I, _____, of _____,
being the owner (or duly authorized agent of the owner) of the lands and premises described as
follows (legal description and street address):

hereby agree to pay, in full, the development cost charges for each new parcel created by the
proposed new subdivision and by paying these cost charges understand that these development cost
charges are for future water services should they be requested at a later date. Should a request for
service as part of the Black Creek/ Oyster Bay water local service area be received at a future date,
all regulations, fees and charges (excluding development cost charges), terms and conditions set out
and imposed by the Comox Valley Regional District as amended from time to time will be
applicable.

Date

Signature of Owner/ Agent

Date

Corporate Legislative Officer