

**▼ PLEASE READ THIS FIRST! ▼**

**1. Eligibility:** (for complete eligibility requirements, please visit [www.comoxvalleyrd.ca/greenbuilding](http://www.comoxvalleyrd.ca/greenbuilding))

- Applicants must be registered owners of legal dwelling units on properties **within the borders of the Comox Valley Regional District** which includes homes within the City of Courtenay, Town of Comox, Village of Cumberland and CVRD Electoral Areas.
- Must have completed a pre-retrofit EnerGuide home evaluation on or after May 1, 2018.
- Must provide a copy of the receipt for the EnerGuide evaluation and a copy of the front page of the evaluation report showing the home's pre-retrofit EnerGuide rating.

**2. Applicant**

|  |             |
|--|-------------|
| Name(s) of Registered Owner(s) of Property |             |
| Address                                    |             |
| City                                       | Postal Code |
| Email address                              | Telephone   |

**3. Address of EnerGuide Home Evaluation**

|   |             |
|---|-------------|
| Address <input type="checkbox"/> Same as above or | Age of Home |
| City  | Postal Code |

**4. Documents to submit**

**I have attached the following required documents:**

Copy of dated sales receipt indicating date and address of evaluation

Copy of front page of pre-retrofit evaluation report, including the current EnerGuide rating of the home

**5. Declaration**

**I declare:** that my property is **within the borders of the Comox Valley Regional District** which includes the City of Courtenay, Town of Comox, Village of Cumberland and CVRD Electoral Areas A, B and C, and that I have completed an EnerGuide Home Evaluation in advance of retrofitting my home to make it more energy efficient.

Registered Owner Signature

Date Of Application

**The CVRD will review submissions to verify eligibility and if you qualify, will mail you a rebate cheque. Rebate cheques will be issued to the property owners on title. Alteration of this requires the written consent of all owners. The submission of an application will not guarantee a rebate. Applications will be processed on a first-come, first-served basis while funding lasts.**

## 6. Submit Your Application

► To avoid delays return your completed rebate form and supporting documents directly to:

Home Energy Assessment Rebate  
Comox Valley Regional District  
600 Comox Road, Courtenay, BC V9N 3P6

or via email:

[communityservices@comoxvalleyrd.ca](mailto:communityservices@comoxvalleyrd.ca) (include “Home Energy Assessment Rebate” in subject line)

Include a scanned copy of the application form and supporting documents.

**The personal information collected on this form is collected pursuant to Section 26 of the Freedom of Information and Protection of Privacy Act and will be used solely for the purpose of delivering home energy efficiency programs. Should you have any questions about the collection, use and protection of your personal information, please contact the CVRD by emailing [communityservices@comoxvalleyrd.ca](mailto:communityservices@comoxvalleyrd.ca) or by calling 250-334-6000.**

**Thank you for participating.**