

DATE: March 2, 2020

FILE: 1700-02/2020/237

TO: Chair and Directors
Electoral Areas Services Committee

Supported by Russell Dyson
Chief Administrative Officer

FROM: Russell Dyson
Chief Administrative Officer

R. Dyson

RE: 2020 - 2024 Financial Plan – Greater Merville Fire Protection – Function 237

Purpose

To provide information and a recommendation that the 2020-2024 financial plan for the Greater Merville fire protection service, as presented at the February 10 2020 meeting of the Electoral Areas Services Committee (EASC), be approved.

Recommendation from the Chief Administrative Officer:

THAT the proposed 2020 – 2024 Financial Plan for the Greater Merville Fire Protection Service, function 237, be approved;

AND FURTHER THAT the 2020 – 2024 recommended budget for the Greater Merville Fire Protection Service, function 237, include an increase in the annual requisition to the maximum allowable for 2020, in the amount of \$535,279, with the additional revenues being contributed to reserves for the purposes of constructing a new fire hall.

Executive Summary

At the January 27, 2020 meeting of the EASC, the proposed 2020-2024 financial plan was referred to staff to provide information and options concerning an accelerated time line for the auxiliary fire hall project and an increased requisition for 2020 aligned with this initiative.

At its meeting of February 10, 2020 the EASC endorsed the following:

THAT the requisition for the Greater Merville Fire Protection Service function 237 be increased to the maximum allowable under the establishment bylaw in 2020 in the amount of \$535,279 and that the additional revenue be contributed to reserves towards the construction of the new fire hall.

In accordance with the above resolution, the recommended financial plan, attached as appendix A, reflects this change resulting in an estimated residential tax rate of \$0.6061 per \$1,000 of assessed value or a tax impact for a home assessed at \$500,000 in 2020 of \$303.05. This report therefore seeks approval of the financial plan as amended.

Prepared by:

Concurrence:

J. Bast

D. DeMarzo

James Bast
Manager of Fire Services

Doug DeMarzo
General Manager of Community Services

CVRD 5 Year Operating Budget by Service

Functions: 237

Objects: Multiple

Account Code	Account Description	2019 Actual	2019 Budget	2020 Budget	2021 Financial	2022 Financial	2023 Financial	2024 Financial
01 - General Revenue Fund								
237 - Greater Merville Fire Protection Local Service Area								
Revenues								
237 - Greater Merville Fire Protection Local Service Area								
01-1-237-005	Gil Fed Govt	319	0	0	0	0	0	0
01-1-237-019	Reqn Elect/Spec Prov Govt	390,000	390,000	535,279	535,279	535,279	535,279	535,279
01-1-237-135	Recoveries-Other Functions	22,678	0	0	0	0	0	0
01-1-237-145	Transfer from Reserve	0	0	0	1,189	0	0	0
01-1-237-150	Surplus Prior Year	41,195	41,195	76,843	0	0	0	0
237 - Greater Merville Fire Protection Local Service Area		454,192	431,195	612,122	536,468	535,279	535,279	535,279
Revenues		454,192	431,195	612,122	536,468	535,279	535,279	535,279
Expenses								
237 - Greater Merville Fire Protection Local Service Area								
01-2-237-200	Support Services	3,883	3,883	5,187	5,229	4,969	5,069	5,151
01-2-237-202	Referendum/Election	0	10,000	10,000	0	0	0	0
01-2-237-216	Municipal Contract	244,710	244,710	248,213	253,177	258,241	263,406	268,674
01-2-237-220	Salaries & Wages	14,973	13,071	26,943	32,476	33,276	34,097	34,938
01-2-237-225	Benefits	4,335	6,704	10,742	10,924	11,110	11,301	11,497
01-2-237-237	Employer Health Tax	289	392	673	690	705	724	743
01-2-237-238	WCB	358	340	660	675	689	706	721
01-2-237-275	Permits/Licences	0	500	500	500	500	500	500
01-2-237-284	Meeting Expense	0	1,000	500	500	500	500	500
01-2-237-293	Office Expenses	232	56	56	56	56	56	56
01-2-237-306	Protective Gear/Equipment	19,957	30,000	23,250	24,000	0	0	8,000
01-2-237-314	Telephone & Alarm Lines	51	120	120	120	120	120	120
01-2-237-319	Training/Development & Conferences	64	145	145	145	145	145	145
01-2-237-320	Travel	210	325	325	325	325	325	325
01-2-237-335	Advertising	0	3,725	6,225	120	120	120	120
01-2-237-340	Dues And Memberships	25	60	60	60	60	60	60
01-2-237-353	Public Relations	0	50	50	50	50	50	50
01-2-237-369	Insurance Liability	470	470	667	489	499	509	519
01-2-237-372	Insurance Property	64	65	66	67	68	70	72
01-2-237-381	Legal Fees	2,259	6,000	6,000	2,000	2,000	2,000	2,000
01-2-237-385	Gis Services	89	1,500	1,500	917	1,000	1,000	1,000
01-2-237-387	Other Prof Fees	10,150	33,000	33,000	0	0	0	0

CVRD 5 Year Operating Budget by Service

Functions: 237

Objects: Multiple

Account Code	Account Description	2019 Actual	2019 Budget	2020 Budget	2021 Financial	2022 Financial	2023 Financial	2024 Financial
01-2-237-424	Rental/Lease - Land	0	0	10,000	20,544	20,544	20,544	20,544
01-2-237-438	Contract Svcs Equip/Mach	1,650	1,500	1,500	1,500	1,500	1,500	1,500
01-2-237-468	Minor Capital	0	0	14,000	0	0	0	0
01-2-237-485	Contr To Capital Works Reserve	44,009	44,009	134,740	30,279	45,021	40,196	30,279
01-2-237-489	Reserve Contr Other	5,000	5,000	7,500	5,000	8,656	8,656	5,640
01-2-237-495	Transfer To Other Functions	24,570	24,570	37,000	37,000	37,000	37,000	37,000
01-2-237-505	Debt Charges-Principal	0	0	0	50,000	50,000	50,000	50,000
01-2-237-506	Debt Charges-Interest	0	0	32,500	59,625	58,125	56,625	55,125
237 - Greater Merville Fire Protection Local Service Area		377,349	431,195	612,122	536,468	535,279	535,279	535,279
Expenses		(377,349)	(431,195)	(612,122)	(536,468)	(535,279)	(535,279)	(535,279)
237 - Greater Merville Fire Protection Local Service Area		76,843	0	0	0	0	0	0
01 - General Revenue Fund		76,843	0	0	0	0	0	0