

2019 Booking Request Form

CVRD Exhibition Grounds, January 1 – December 31, 2019

****form for dog groups****



Please return the completed form to CVRD Sports Centre Administration Office

(by Monday November 5, 2018)

3001 Vanier Drive, Courtenay, B.C. V9N 5Y2 Fax: 250 334-1042 Email: recreation@comoxvalleyrd.ca

(Complete a separate form for each event)

GROUP NAME: _____ CONTACT NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____ EMAIL: _____

EVENT: _____ Expected #'s Spectators _____ Participants _____

FACILITIES REQUESTED:

Zone D (Therapeutic Barn)			
The Therap. Barn is not available Mon-Thurs 6am-6:30pm & Fri 6am-6pm Sept through June, due to Therapeutic Riding program.			
Day of Week	Start/End Time	Start Date	End Date

EXCEPTIONS: Dates **not** required: _____

WEEKLY STALL (for storage) <i>**please specify if you want more than 1 stall</i>	Start Date	End Date

Other facilities requested	Event Dates	Start Time	End Time
ZONE C - Rotary Bowl			
ZONE G - Kin Hut Field No charge, if other areas are also booked			

Additional information:

If a groups wants to setup equipment in a zone before an event day, or have campers on site the night before the event starts – please complete the box below. *50% zone rates apply.

Setup Dates Required:	Zone(s) Required	Start Time	End Time

Check off if required	Dates required
Camping (includes power and water)	
Extra fee for camping will be added at the conclusion of the event if applicable. – Daily numbers will be resolved each day during the event, by the CVRD and an appointed group contact.	

CVRD Exhibitions Grounds, fees and charges 2019

Zone A- Dove Creek Field - Taxes extra

Washrooms not included. This area may only be booked in conjunction with another area. This area is available June to September only and during periods not used by Comox Valley Therapeutic Riding and providing other areas have been booked.

Per hour	\$5.79
Daily rate	\$57.95

Zone B- Lower field, lower & warm up rings - Taxes extra

Up to 4 hours – washrooms not included	\$92.69
Daily rate	\$173.66

Zone C- Rotary Bowl - Taxes extra (no equestrian events)

Up to 4 hours – washrooms not included	\$132.45
Daily rate	\$231.79

Zone D – Therapeutic barn ring - Taxes extra

Up to 2 hours – washrooms not included	\$34.77
Up to 3 hours – washrooms not included	\$52.63
Up to 4 hours – washrooms not included	\$69.55
Daily rate	Applies Saturday & Sunday \$115.90
Storage area –weekly	Must book barn ring \$13.60

Zone E – Upper ring & field - Taxes extra

Up to 4 hours – washrooms not included	\$63.76
Daily rate	\$115.90

Zone F – Market field & office lawn - Taxes extra (no equestrian events)

Up to 4 hours – washrooms not included	\$75.33
Daily rate	\$144.87

Zone G – Kin hut field - Taxes extra

If booking other area	No charge
If booking only this area – per hour – washrooms not included	\$5.79
If booking only this area, daily rate	\$57.97

Miscellaneous fees - Taxes extra

Camping, rate per day, per camping unit (tent, camper, trailer, rv etc)	\$16.17
Setup/tear down in Zones A to G	50% of daily rate
Stalls per day	\$13.60
Washrooms – per day**	\$67.25

**Included with all rentals, unless otherwise indicated

Electricity (for events requiring hydro to operate event)

Electricity – per day, per zone rented	Flat rate of \$15.65 per day zone rented
Electricity for large events requiring permit(s) to operate event	Hydro will be charged on a usage basis plus a 15% administration fee. A deposit is required prior to event

*NEW

Zone A to G packages – Taxes extra

#1 Rate per day – electricity, water, stalls and camping not included	\$911.64
#2 Rate per day - electricity and water not included	\$1476.85