

**▼ PLEASE READ THIS FIRST! ▼**

1. **Eligibility:** (for complete eligibility requirements, please visit [www.comoxvalleyrd.ca/rebates](http://www.comoxvalleyrd.ca/rebates))
2. Applicants must be registered owners of properties **connected to the Comox Valley Water System** which includes most homes within the City of Courtenay, Town of Comox, and CVRD Water Local Service Areas such as Arden, Comox Valley, England Road, Marsden/Camco, Greaves Crescent and Sandwick.
3. **NOTE:** Properties serviced by private wells or utilities, improvement districts (e.g. Ships Point), the Village of Cumberland as well as the Union Bay, Royston and Black Creek/Oyster Bay Water Local Service Areas **DO NOT QUALIFY** as they are not fed by the Comox Valley Water System. The program is funded only by those connected to the Comox Valley Water System.
4. **Must have a sales receipt** dated January 1, 2023 or later.
5. There is a maximum of one soil improvement rebate annually and one irrigation controller rebate per installation address.
6. Be sure to attach all required receipts. Rebate cheques will be issued to registered owners only.

Irrigation Controller Rebate	Soil Improvement Rebate
<ul style="list-style-type: none"> <li>Available to residential and commercial property owners.</li> <li>Must have purchased and installed as per the manufacturers' specifications a SWAT (Smart Water Application Technologies) approved smart irrigation controller (see list on CVRD website).</li> <li>Must have controller inspected. A CVRD staff member will call you to set this up.</li> <li><b>Must have had a plumbing permit to install the irrigation system.</b> Irrigation systems installed in the CVRD, City of Courtenay and Town of Comox must have backflow protection and require a plumbing permit.</li> </ul>	<ul style="list-style-type: none"> <li>Available to residential property owners only.</li> <li>Soil improvements must be completed on garden/lawn areas of at least 37 m<sup>2</sup> (400 ft<sup>2</sup>). Added top soil/mulch/compost must be at a minimum 50 mm (2") in depth for garden beds and 6 mm (¼") in depth for lawn top dressing.</li> <li>Must submit "before" and "after" photos of soil improvement area. All photos should have an indication of scale (i.e. a person, landscape tie, meter stick, ruler, ect.). Pictures must include all upgrades completed as part of this rebate, clearly showing the same yard area depicted in the "before" photos.</li> </ul>

## 2. Applicant

Name of Registered Owner(s) of Property		
Mailing Address		City
Postal Code	Telephone	E-mail

## 3. Address of Installation

Address <input type="checkbox"/> Same as above or	
City	Postal Code

## 4. Application Details

Irrigation Controller Information			
Manufacturer/Brand	Model Number	Purchase date	Installation date

**I have attached the following REQUIRED information:**

- Copy of dated sales receipt indicating model name, model number and itemized purchase details

**Soil Improvement Information**

Total Cost	Installation Date

**I have attached the following REQUIRED information:**

- Photo(s) of the upgrade(s) at the address indicated
- Copy of dated sales receipt indicating itemized purchase details

**Failure to include the required information could cause a delay in processing the application and could lead to the application being denied.**

## 5. Declaration

**I declare:** that my property is connected to the Comox Valley Water Supply System; that I have read the requirements of the Comox Valley Regional District (CVRD) Irrigation & Soil Improvements Rebate Program provided on <https://www.comoxvalleyrd.ca> and/or on the 2024 Irrigation & Soil Improvements Rebate FAQ sheet and I understand that the CVRD is not responsible for the installation, performance or maintenance of any changes/alterations related to this rebate program. The CVRD reserves the right to inspect or verify that the above items have been installed in accordance with the rebate eligibility.

Registered Owner Signature	Date of Application
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**The CVRD will review submissions to verify eligibility and if you qualify, will mail you a rebate cheque. The submission of an application will not guarantee a rebate. Rebate cheques will be issued to registered owners only. Applications will be processed on a first-come, first-served basis while funding lasts. Failure to include the required information could cause a delay in processing the application and could lead to the application being denied.**

## 7. Submit Your Application

► **Return your completed rebate form and receipts directly to:** [water@comoxvalleyrd.ca](mailto:water@comoxvalleyrd.ca)

**Or in person at:** Comox Valley Regional District  
770 Harmston Avenue,  
Courtenay, BC V9N 0G8

► **For further information:**

**Call** 250-334-6056

**E-mail** [water@comoxvalleyrd.ca](mailto:water@comoxvalleyrd.ca)

**Visit** [comoxvalleyrd.ca/rebates](http://comoxvalleyrd.ca/rebates)

**Thank you for participating.**

The personal information contained on this form is collected under the authority of section 26(c) of the *Freedom of Information and Protection of Privacy Act* and will be used for the purposes of administering the irrigation rebate program at the CVRD. Inquiries about the collection, use and disclosure of this information can be made to the Engineering Services Branch located at 770 Harmston Avenue, Courtenay, BC 250-334-6056 or by email at [engineeringservices@comoxvalleyrd.ca](mailto:engineeringservices@comoxvalleyrd.ca)