



3320 Comox Road, Courtenay BC V9N 3P8 Tel: (250) 339-4545 Fax: (250) 339-7053

## CHIP Permit Payment Instructions

### KFN CHIP Permit **Cheque** Instructions

1. Drop off a cheque at the K'ómoks First Nation Office located at 3320 Comox Road, Courtenay BC V9N 3P8
2. Mail cheque to

K'ómoks First Nation  
Care of KFN Finance Manager Brian Parschauer  
3320 Comox Road, Courtenay, B.C. V9N 3P8

### KFN CHIP Permit **E-Transfer** Instructions

- Please send the e-transfer payment to the KFN Finance Manager Brian Parschauer at [brian.parschauer@komoks.ca](mailto:brian.parschauer@komoks.ca)
- Question for e-transfer is all lower case: name of the local glacier
- Answer for e-transfer is all lower case: queneesh
- Please make sure that the name on the payment matches the name on your application. Where this is not possible, please email to inform us of this change at [rains.bevilacqua@komoks.ca](mailto:rains.bevilacqua@komoks.ca)
- Once the payment has been completed and received our Finance Dept will issue you a receipt for payment
- KFN Finance will then let my Dept know that payment is complete and I will get our Chief to sign the issued permit and email it to you straight away

If you have any other questions about KFN CHIP payments, please reach out to myself, Raini Bevilacqua, at ext. 120 or Brian Parschauer directly at ext. 112.