770 Harmston Avenue, Courtenay, BC V9N 0G8
Tel: 250-334-6000 Fax: 250-334-4358
Toll free: 1-800-331-6007
www.comoxvalleyrd.ca

Comox Valley REGIONAL DISTRICT

Septic System Maintenance Rebate Pre-Approval Application

Property Owner(s): _____

Email: _____ Phone Number: _____

Property Address (where work will be done): _____

City: _____ Postal Code: _____

Mailing Address (if different than above): _____

Maintenance Action Request

Check all that apply:

☐ Effluent Filter	$100	☐ Access Risers	$400
☐ Distribution Box	$200	☐ Inspection/Maintenance Report	$500

Acknowledgement

By submitting this form, I acknowledge that:

- I have read the CVRD Septic System Maintenance Rebate Information Sheet.
- Septic system maintenance actions **must be** completed by an appropriate Authorized Person.
- This application is not approved until confirmed by the CVRD in writing.
- Submitting this application does not guarantee that I will receive a rebate.
- The CVRD is not responsible for the performance, maintenance or repairs to my septic system.
- Upon confirmation of pre-approval, the claim form must be submitted within the 90-day pre-approval period or funding will be re-allocated at the end of the period.
- Each property with a septic system is eligible for a single one-time rebate, covering 75 per cent of total applicable costs up to a maximum of $700.

Applicant Name	Applicant Signature	Date of Application

Return your completed rebate pre-approval application form to:

By email: engineering@comoxvalleyrd.ca

By mail or in-person: Septic System Maintenance Rebate Program
Comox Valley Regional District
770 Harmston Avenue, Courtenay, BC V9N 0G8

The personal information contained on this form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act* and will be used for the purposes of administering the septic maintenance rebate program at the CVRD. Questions about the collection of personal information may be referred to the Engineering Services Branch at 770 Harmston Avenue, Courtenay, BC, 250-334-6000 or by email at engineering@comoxvalleyrd.ca.

CVRD Office Use Only

Received by: _____ Date Received: _____

Pre-Approved: ☐ Pre-Approval Date: _____

Funds Reserved: _____ Pre-Approval #: _____