

The following is a consolidated copy of the Comox Valley exhibition grounds service bylaw to impose fees and other charges for use of the Comox Valley exhibition grounds and includes the following bylaws:

Bylaw No.	Bylaw Name	Adopted	Purpose
244	Comox Valley Exhibition Grounds Fees and Charges Bylaw No. 244, 2013	February 26, 2013	To adopt regulations for the Comox Valley exhibition grounds service to impose fees and other charges for use of the Comox Valley exhibition grounds
336	Comox Valley Exhibition Grounds Fees and Charges Bylaw No. 244, 2013, Amendment No. 1	May 27, 2014	To amend the Comox Valley exhibition grounds fee and charges schedule to increase specific user fees to meet operational requirements (replacing Schedule A)
403	Comox Valley Exhibition Grounds Fees and Charges Bylaw No. 244, 2013, Amendment No. 2	November 24, 2015	To amend the Comox Valley exhibition grounds fee and charges schedule to increase specific user fees to meet operational requirements (replace Schedule A)
436	Comox Valley Exhibition Grounds Fees and Charges Bylaw No. 244, 2013, Amendment No. 3	May 31, 2016	To amend the Comox Valley exhibition grounds fee and charges schedule to increase specific user fees to meet operational requirements (replace Schedule A).

541	Comox Valley Exhibition Grounds Fees and Charges Bylaw No. 244, 2013, Amendment No. 4	June 26, 2018	To amend the Comox Valley exhibition grounds fee and charges schedule to increase specific user fees to meet operational requirements
675	Comox Valley Exhibition Grounds Fees and Charges Bylaw No. 244, 2013, Amendment No. 5	February 15, 2022	To amend the existing schedule of fees and charges for the Comox Valley exhibition grounds to increase specific user fees to meet operation requirements
793	Comox Valley Exhibition Grounds Fees and Charges Bylaw No. 244, 2013, Amendment No. 5	October 31, 2023	To amend the Comox Valley exhibition grounds fee and charges schedule to allow for flexibility in usage and improve operational effectiveness, and to increase user fees to offset increasing operational and maintenance costs
896	Comox Valley Exhibition Grounds Fees and Charges Bylaw No. 244, 2013, Amendment No. 6	January 27, 2026	To update the fees and charges to address inflationary impacts on service delivery costs

This bylaw may not be complete due to pending updates or revisions and therefore is provided for reference purposes only. Titles and whereas clauses may be different than in original bylaws to make this consolidated version more clear and identify historical changes and conditions. THIS BYLAW SHOULD NOT BE USED FOR ANY LEGAL PURPOSES. Please contact the corporate legislative officer at the Comox Valley Regional District to view the complete bylaw when required.

COMOX VALLEY REGIONAL DISTRICT

BYLAW NO. 244

A bylaw to adopt regulations for the Comox Valley exhibition grounds service to impose fees and other charges for use of the Comox Valley exhibition grounds

WHEREAS the board adopted Bylaw No. 136 being “Comox Valley Exhibition Grounds Service Conversion Bylaw No. 136, 2010” on the 23rd day of November 2010 to convert the exhibition grounds function to the Comox Valley exhibition grounds service;

AND WHEREAS the board may, by bylaw, regulate the activities under the service;

NOW THEREFORE the board of the Comox Valley Regional District in open meeting assembled enacts as follows:

Citation and effective date

1. This Bylaw No. 244 may be cited as the “Comox Valley Exhibition Grounds Fees and Charges Bylaw No. 244, 2013” and takes effect on April 1, 2013.

User rates

2. The fees and charges set out in Schedule A hereto are hereby imposed on persons using the Comox Valley exhibition grounds or participating in recreation or other programs offered by or in connection with the Comox Valley exhibition grounds and shall be paid in accordance with schedule ‘A’ hereto attached.

Repeal

3. Bylaw No. 2006 being “Comox Valley Exhibition Grounds Fees and Charges Bylaw No. 2006, 1998” and all amendments thereto are repealed on the effective date of this bylaw.

Schedule A

Comox Valley Regional District – Exhibition Grounds

Schedule of Fees and Charges

SECTION 1 GENERAL

1.1 Implementation of Fees:

Fees will be implemented on October 1, 2023 as identified in this schedule.

1.2 Definitions:

- A) **Commercial:** Any individual, company or organization engaged in the pursuit of business for profit through the use of the Comox Valley Exhibition Grounds.
- B) **Daily Rate:** Renters will be charged a daily rate for each day of use starting from their arrival on site until they leave the site. This includes set up/take down time. Overnight use beyond 10:00 AM the next day will be considered a second day of use.
- C) **Family:** A household of people up to a maximum of 6 persons, minimum 1 adult and 1 child/teen.
- D) **Large Event:** Any event that requires the use of 4 or more fields and/or riding rings combined will be considered a large event and must use the large event rental package option.
- E) **Not for Profit:** Community associations utilizing the Comox Valley Exhibition Grounds and any group registered as a charity with the Canada Revenue Agency.
- F) **Regular User Groups:** Organized groups renting the Comox Valley Exhibition Grounds with rentals of over 10 hours per month.

1.3 Additional Charges:

- A) The Comox Valley Exhibition Grounds reserves the right to charge set-up and tear down rates for rented space on a cost recovery basis.
- B) Third party costs incurred by the Comox Valley Exhibition Grounds on behalf of users of the facility will be charged back to the user on a cost recovery basis.

1.4 Promotional Events:

Any CVRD officer has the discretion to waive or reduce the fees and charges as set out in this schedule for promotional purposes and special events.

1.5 New Programs and Services

Any CVRD officer or the Senior Manager of Recreation Services has the authority to establish fees for new programs and services.

1.6 Tax Implications

Taxes will be added to fees where noted throughout as required by legislation from time to time.

2.0	FIELD & RIDING RING RENTALS - Tax Extra	Effective January 1, 2026	Effective January 1, 2027
2.1	Lower Field – daily rate includes Show Riding Ring, Warm Up Riding Ring, Washrooms and Show Ring Announcers Booth. There is also no additional cost for the use of Activity Room C if it is available.	204.43	209.75
2.2	Upper Ring – daily rate includes North Field, Washrooms and Upper Riding Ring Announcers Booth. There is also no additional cost for the use of Activity Room B if it is available.	136.44	139.99
2.3	Rotary Bowl – daily rate includes Washrooms. No equestrian events permitted.	272.85	279.94
2.4	Market Field and South Parking Lot – daily rate includes Washrooms. No equestrian events permitted.	170.54	174.97
2.5	Stonehenge Open Riding Ring – daily rate (no washrooms). This area may only be booked in conjunction with the rental of other fields/riding rings. This area is only available when not in use by the Stonehenge Public Stables Users.	136.44	139.99
2.6	Stonehenge Covered Riding Ring – no washrooms		
	Up to 2 hours	40.93	41.99
	Up to 3 hours	61.96	63.57
	Up to 4 hours	81.87	84.00
	Daily Rate	136.44	139.99
2.7	Therapeutic Indoor Riding Ring & Barn – Therapeutic Barn Washrooms and Lounge area not included (no washrooms)		
	Up to 2 hours	40.93	41.99
	Up to 3 hours	61.96	63.57
	Up to 4 hours	81.87	84.00
	Daily Rate - applies on all Saturday & Sunday Rentals	136.44	139.99
	Barn Storage Area (small stall for equipment storage) – flat rate per week. Only available to long-term Therapeutic Barn users.	16.01	16.43

		Effective January 1, 2026	Effective January 1, 2027
2.8	Dove Creek Field – daily rate (no washrooms). This area may only be booked in conjunction with the rental of other fields/riding rings. This area is available mid-June to late-August only and during periods not in use by the Comox Valley Therapeutic Riding Society.	68.25	70.02
2.9	Kin Hut Field – daily rate (no washrooms)	68.25	70.02
	If booking other adjacent fields/riding rings	11.10	11.39
2.10	North Field – daily rate (no washrooms)	63.35	66.52
	If booking other adjacent fields/riding rings	10.30	10.82
3.0	ROOM RENTALS – Tax Extra		
3.1	Activity Room A – Not for Profit and User Groups hourly rate (no washrooms except for the single stall located within the activity room) – 2 hour minimum	8.08	8.29
	Activity Room A – Other Groups hourly rate (no washrooms except for the single stall located within the activity room) – 2 hour minimum	14.60	14.98
	Activity Room A – Not for Profit and User Groups daily rate (no washrooms except for the single stall located within the activity room)	48.48	49.74
	Activity Room A – Other Groups daily rate (no washrooms except for the single stall located within the activity room)	87.59	89.87
3.2	Activity Room B or C – Not for Profit and User Groups hourly rate (no washrooms) – 2 hour minimum	4.04	4.15
	Activity Room B or C – Other Groups hourly rate (no washrooms) – 2 hour minimum	7.31	7.50
	Activity Room B or C – Not for Profit and User Groups daily rate (no washrooms)	24.24	24.87
	Activity Room B or C – Other Groups daily rate (no washrooms)	43.82	44.96

4.0	MISCELLANEOUS FEES – Tax Extra	Effective January 1, 2026	Effective January 1, 2027
4.1	Riding Ring Pass – full fee, no proration or pass sharing. CVRD pass/ID must be visible on your person while using the ring. Pass includes access to Show Ring, Warm Up Ring & Upper Ring Only.		
	Monthly Pass - Per person	28.57	29.31
	Monthly Pass - Per family	68.57	70.35
	Annual Pass - Per person	85.72	87.95
	Annual Pass - Per family	211.44	216.94
4.2	Camping		
	Rate, per day, per camping unit (tent, camper, trailer, RV, etc.). Fee includes water and electric hook up.	28.57	29.31
4.3	Stalls – Exhibition Grounds & Stonehenge (per single stall including ones used for storage, hay and/or tack) – includes sawdust		
	Self-Board per Day (with or without paddock)	28.57	29.31
	Self-Board per Month (without an attached paddock) – for public programs and not-for-profit groups	309.19	317.23
	Self-Board per Month (with an attached paddock) – for public programs and not-for-profit groups	363.75	373.21
	Self-Board per Month (without an attached paddock) – for commercial and personal use	388.60	398.70
	Self-Board per Month (with an attached paddock) – for commercial and personal use	457.17	469.06
4.4	Electricity (for events requiring hydro to operate event)		
	Electricity – flat rate per day - per field rented	18.43	18.91
	Electricity – for large events requiring permit(s) to operate event	Hydro will be charged on a usage basis plus a 15% administration fee. An estimate will be provided at booking but will be adjusted based on actual usage and prorated for power factor and demand charges	

		Effective January 1, 2026	Effective January 1, 2027
4.5	Water (for events with over 200 people)		
	Onsite Water (based on less than 200 cubic meters of use per day) – flat rate per day for onsite water access	342.87	351.78
	Onsite Water (based on more than 200 cubic meters of use per day) – flat rate per day for onsite water access plus a per cubic meter additional charge	\$334.18 plus \$1.19 per cubic meter	
	Offsite Water – during water shortages when onsite water is not available due to water restrictions	Renters will be charged for the cost of the water/water delivery required for their event plus a 15% administration fee. An estimate will be provided at booking but will be adjusted based on actual cost.	
4.6	Washrooms – per day (no shower access) Included with all full day rentals, unless otherwise indicated.	79.17	81.23
	Washrooms – per day with shower access Included with all full day rentals, unless otherwise indicated.	95.01	97.48
4.7	Horse Trailer Storage – per month. Available to regular users only. Location to be arranged with CVRD staff as space is available.	28.57	29.31
4.8	Large Event Rental Packages – Taxes extra. Please note: rentals do not include the exclusive use of the Exhibition Grounds as other users will be accessing the indoor and outdoor horse areas, Activity Rooms A or B and/or the forested trails.		
	Field & Ring Package – per day includes Lower Field, Upper Ring, Rotary Bowl, Market Field and South Parking Lot, Dove Creek Field, Kin Hut Field, North Field and the Washrooms with Shower Access. Electricity, water, stalls and camping not included.	1,073.18	1,101.08
	Full Package – per day includes Lower Field, Upper Ring, Rotary Bowl, Market Field and South Parking Lot, Dove Creek Field, Kin Hut Field, North Field, Washrooms with Shower Access, electricity, water, up to 50 horse stalls and unlimited camping access.	2,099.83	2,154.43