

## **TECHNICAL ADVISORY GROUP**

### **INTRODUCTION**

In support of the preparation of a regional growth strategy, the CVRD has established a technical advisory group (TAG). The following terms of reference have been prepared to guide the operations of this group through the course of its work.

### **OBJECTIVE**

Over the course of its work, the steering committee will be expected to consider the planning implications of a wide range of issues and opportunities. It is critical they are supported by the best possible advice they can receive, and the most knowledgeable source for that is their own staff. At the same time it will be essential to have a full comprehension of the implications of the various choices that will have to be made on local planning realities.

The regional growth technical advisory group is responsible for providing a comprehensive staff report to the regional growth steering committee on applications referred to them from the steering committee.

### **MEMBERSHIP**

The members of this group will be appointees from each of the four local governments directly involved in the preparation of the growth strategy. Specifically they will consist of senior planning or other staff as determined by the chief administrative officers.

### **FREQUENCY OF MEETINGS**

Meetings will be held as the need arises over the course of the program. Generally those instances will be identified by the steering committee, which will be referring issues and policy matters for technical review and input.

### **PROCESS MANAGEMENT**

The CVRD will host all meetings and provide administrative support such as record taking. All meetings will be facilitated by the CVRD manager of long range planning, with the responsibility of supporting the growth strategy program. Meetings will generally take place in the CVRD boardroom on Comox Road in Courtenay.

### **OUTCOMES**

By its name, the group will be providing technical analysis and advice to the steering committee. It will not be charged with any decision-making authority.