

## SOLID WASTE ADVISORY MANAGEMENT PLAN

Notes of the advisory committee from the meeting held on Tuesday, January 19, 2010 at the Cumberland Cultural Centre, Cumberland, BC, commencing at 10:05 a.m.

### MEMBERS:

Voting: 1/1	Amber Zirnhelt, Manager of Sustainability	City of Campbell River
	Anja Nurvo, Chief Administrative Officer	Village of Cumberland
	Cameron Cairncross, Chief Administrative Officer	Village of Sayward
	Charlotte Grant, Student	Highland School Eco Team
	Dave Ross, North Island Manager	Enterra (IPI)
	Elydah Joyce, Student	Highland School Eco Team
	Glenn Westendorp, Superintendent.- Public Works	Town of Comox
	Greg Feser, Asst. Superintendent, Public Works	Village of Tahsis
	Kevin Lagan, Director of Operations	City of Courtenay
	Larry Plourde, Chief Administrative Officer	Village of Gold River
	Melanie Mamoser, Science Technical Officer	Ministry of Environment
	Neil Sadauskas, Northern Operations Manager	Waste Management Solutions
	Nigel Poulton, Public Works Superintendent	Village of Zeballos
	Stani Veselinovic, Hornby Islands Recycles Manager	Hornby Island Recycling Centre

### NON-VOTING

Drew Hadfield, Manager of Solid Waste	CVRD
Jeri-Lynn Davies, Recording Secretary	CVRD
Maura Walker, Environmental Consultant	Maura Walker & Associates
Manno Theos, Councillor,	City of Courtenay
Ziggy Stewart, Councillor,	City of Campbell River and Director Strathcona Regional District

### OPENING

The meeting opened with the circulation of sign-in sheet, round table introduction and short summary of each individual's positions and interest in waste management.

### REVIEW OF AGENDA

A review of the agenda and a discussion of meeting expectations took place. The mandate of the committee is to provide input into the development of an updated solid waste management plan. This updated plan will ultimately go to the regional board for approval. Regional district staff provided the clarification on the role of another waste management committee, "the Regional Solid Waste Advisory Committee (RSWAC)" which is to oversee the day to day operations of the publicly-owned waste management sites in the Comox Valley Regional District (CVRD) and Strathcona Regional District (SRD).

## **COMMITTEE CLARIFICATION OF ROLE AND TERMS OF REFERENCE**

The terms of reference for the committee were reviewed and discussed. All members will receive an updated terms of reference.

This committee is comprised of municipalities, business, the public, MoE, consultants and students.

It is expected that this group will be meeting over the next ten months – with the draft plan submitted to the board at the end of November, 2010. The preferred location for meetings will be the regional district office at 550b Comox Road, Courtenay, BC with an option to have teleconferencing from the board room for those unable to attend in person.

Information will be forthcoming on tentative dates for meetings. The CVRD will be covering travel expenses for out of town members. Minutes are to be approved at the following meeting. A quorum is 50% of active members. Agendas to be forwarded to members preferably one week before the meetings. If members would like agendas in hard copy (printed) format, please advise and regional district staff will accommodate.

## **DEFINING SUCCESS**

The committee undertook an exercise to define what a successful planning process would be, as well as a successful plan.

## **SOLID WASTE MANAGEMENT IN COMOX VALLEY AND STRATHCONA REGIONAL DISTRICTS**

Maura Walker presented a brief overview of the existing solid waste management system in the CVRD and SRD. The “existing system” is described in more detail in the *draft* Stage 1 Report, which was distributed at the meeting.

Committee members were requested to provide feedback on the draft by February 5, 2010 to Drew Hadfield.

The committee then conducted an exercise to define criteria that would help in the selection of options of the updated plan. The group also undertook an exercise that would assist in ranking the criteria.

## **NEXT STEPS**

Drew Hadfield presented the next steps in the planning process:

1. Site visits to solid waste facilities in the CVRD and in the Regional District of Nanaimo are to be organized and coordinated.
2. Media launch of the planning process and public survey.
3. Press releases and surveys to be sent to all members for information.
4. Municipal councils to be informed of the planning process.

**SOLID WASTE ADVISORY MANAGEMENT PLAN COMMITTEE – NEXT MEETING DATE**

The next meeting date for the solid waste advisory management plan committee is to be Tuesday, February 23, 2010 in the Comox Valley Regional District boardroom located at 550b Comox Road, Courtenay, BC.

**TERMINATION**

The meeting terminated at 2:35 p.m.

Recorded by:

*J. Davies*

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Jeri-Lynn Davies  
Branch Assistant – Community Services

Certified correct:

*D. Hadfield*

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Drew Hadfield  
Manager of Solid Waste