

Minutes of the meeting of the Board of the Regional District of Comox-Strathcona held on Monday, February 25, 2002 in the Banquet Room of the Comox Valley Curling Club located at 4835 Headquarters Road, Courtenay, B.C. commencing at 10:30 a.m.

- PRESENT:**
- | | | |
|-----------------------|-----------------|---|
| Chair: | - D. Andrews | - District of Campbell River |
| Vice Chair: | - J. Turner | - Electoral Area 'A' |
| Directors: | - J. Abram | - Electoral Area 'J' |
| | - D. Crawford | - Village of Gold River |
| | - F. Hansen | - Electoral Area 'H' |
| | - W. Harrison | - District of Campbell River |
| | - K. Kelly | - Electoral Area 'C' |
| | - G. Keenan | - Village of Cumberland |
| | - B. Leigh | - Electoral Area 'D' |
| | - G. Mack | - Town of Comox |
| | - R. Mandryk | - Electoral Area 'K' |
| | - W. Matthews | - District of Campbell River |
| | - S. McNeil | - Village of Tahsis |
| | - P. Myhres | - Village of Zeballos |
| | - T. Pater | - Electoral Area 'G' |
| | - B. Price | - Electoral Area 'B' |
| | - G. Sirk | - Electoral Area 'I' |
| | - D. Weir | - City of Courtenay |
| | - S. Winchester | - City of Courtenay |
| Alt. Director: | - V. Chauvin | - Village of Sayward |
| Staff: | - G. Faris | - General Manager of Operational Services |
| | - G. LeBlanc | - General Manager of Development Services |
| | - T. Munro | - Corporate Administrative Assistant |
| | - D. Oakman | - Manager of Financial Services |
| | - B. Williams | - Chief Administrative Officer |

ADJOURN IN-CAMERA

In-camera motion

Mandryk/Harrison: "THAT the Board adjourn to an in-camera session pursuant to sections 242.2(1) (c) Labour relations or employee negotiations; (d) the security of property of the municipality; (f) Law enforcement, if the council considers that disclosure might reasonably be expected to harm the conduct of an investigation under or enforcement of an Act, regulation or bylaw; (h) Litigation or potential litigation affecting the municipality, of the Local Government Act."

Section 791(2)

CARRIED

RISE AND REPORT

Rise and Report

The Board rose at 11:08 a.m.

RECONVENED

Reconvened

The meeting reconvened at 1:46 p.m.

MINUTES

Minutes

Pater/Crawford: "THAT the minutes of the Regular Meeting held January 29, 2002 be adopted, as circulated."

Section 791(2)

CARRIED

ORIGINAL COMMUNICATIONS

Original
Communications

Mandryk/Crawford: "THAT the correspondence from the Village of Cumberland dated January 24, 2002 regarding Cumberland Volunteer Fire/Rescue Department Auto Extrication Competition Team, be received."

Village of Cumberland
– Volunteer
Fire/Rescue
Department Auto
Extrication Competition
Team

Section 791(2)

CARRIED

Matthews/Chauvin: "THAT the correspondence from the Land Reserve Commission dated January 29, 2002 regarding Improvements to BC Land Reserve Commission, be received."

Land Reserve
Commission –
Improvement to BC
Land Reserve
Commission

Section 791(2)

CARRIED

Leigh/Mandryk: "THAT the Regional District of Comox-Strathcona write to Colin Fry, Chair of the new Land Reserve Commission, to advise him that we do not believe that the delivery of services to the citizens of BC will be improved by having reduced the Commission from 11 to 5 members nor do we believe that the proposed new structure of the Land Reserve Commission is sustainable."

DEFEATED

No action was taken with regard to the correspondence from the Office of the Prime Minister dated February 5, 2002 regarding Receipt of Correspondence, as it was unclear as to which correspondence was being referred to in their letter.

Turner/Crawford: "THAT the correspondence from the Minister of International Trade dated February 7, 2002 regarding Import of American Christmas Trees and the package from the John Rose, Anti-Dumping and Countervailing, Canada Customs and Revenue Agency be referred to the Committee of the Whole meeting to be held February 26, 2002."

Minister of International
Trade – Import of
American Christmas
Trees

Section 791(2)

CARRIED

Turner/Crawford: "THAT the correspondence from the Minister of Attorney General dated February 14, 2002 regarding the Public Participation Act, be received."

Attorney General -
Public Participation Act

Section 791(2)

CARRIED

Staff were directed to investigate what actions have been taken by Stan Hagen, MLA and Rod Visser, MLA with regard to the Public Participation Act and that staff report back to the March 2002 Board meeting.

PRESENTATION OF REPORTSPresentation of
Reports**Report of the West Coast Committee**

West Coast Committee

The Committee reports that:

- A meeting was held on January 29, 2002.
- Director Myhres was elected as Chair.
- Director Pater was elected as Vice Chair.
- The Management Report was received.
- The *Nootka Sound Explored* publication and video was discussed.
- Forest Land Reserve application 00463-0 (Bowater Pulp and Paper Canada Inc.) was considered.
- British Columbia Assets and Land Corporation referral #1411045 (Mowachaht/Muchalat First Nation, Bodega Bay, Tahsis Inlet) was considered.
- British Columbia Assets and Land Corporation referral #1411025 (Michael Thurber, Tlupana Inlet) was considered.
- British Columbia Assets and Land Corporation referral #1408478 (Marvinas Bay Holdings Inc., Marvinas Bay, Nootka Island) was considered.
- British Columbia Assets and Land Corporation referral #1411026 (Patrick Olsen, Rod Taylor and Regan Birch, Bligh Island, Nootka Sound), was considered.
- British Columbia Assets and Land Corporation referral #1411027 (Louis and Debra Vansolkema, Tahsis Inlet), was considered.
- British Columbia Assets and Land Corporation referral #1411028 (New Pacific Ventures Ltd., Queens Cove, Port Eliza, Esperanza Inlet) was considered.
- British Columbia Assets and Land Corporation referral #1411029 (James Halvorson and Tony John, Queen Cove, Port Eliza, Esperanza Inlet) was considered.
- The new British Columbia Assets and Land Corporation referral response form was discussed.
- Correspondence from the Nootka-Kyuquot Shellfish Aquaculture Steering Committee regarding the results of the Community Criteria Review, was received.
- The Gold River Golf Course was discussed.

THE COMMITTEE RECOMMENDS:

1. THAT British Columbia Assets and Land Corporation (BCALC) be advised that the Regional District of Comox-Strathcona (RDSCS) offers no objections to BCALC referral #1411045 on behalf of Mowachaht/Muchalaht First Nation for a License of Occupation for a 10 year term for shellfish aquaculture on the unsurveyed foreshore or land covered by water being part of the bed of Tahsis Inlet, Nootka District (Bodega Bay); AND FURTHER THAT the RDSCS recommends that any tenure offer of this site by BCALC be considered within the context of the recommendations of the Nootka/Kyuquot Shellfish Aquaculture Steering Committee (NKSASC); AND FINALLY THAT a copy of this resolution be sent to Jim Russell, BCALC (Fax 250-741-5686), and Barron Carswell, BC Fisheries, Ministry of Agriculture, Food and Fisheries (Fax 250-356-7280).

2. THAT British Columbia Assets and Land Corporation (BCALC) be advised that the Regional District of Comox-Strathcona (RDSC) offers no objections to BCALC referral #1411025 on behalf of Michael Thurber for a License of Occupation for a 20 year term for commercial shellfish on the unsurveyed foreshore or land covered by water lying in the bed of Eliza Passage, Tlupana Inlet, Nootka District ; AND FURTHER THAT the RDSC recommends that any tenure offer of this site by BCALC be considered within the context of the recommendations of the Nootka/Kyuquot Shellfish Aquaculture Steering Committee (NKSASC); AND FURTHER THAT a copy of this resolution be sent to Jim Russell, BCALC (Fax 250-741-5686), and Barron Carswell, BC Fisheries, Ministry of Agriculture, Food and Fisheries (Fax 250-356-7280); AND FINALLY THAT the applicant be made aware that there are no public liquid waste pump-out facilities existing in the Nootka area at this time, and that the RDSC requests that a commercial contractor be confirmed for the provision of holding-tank pump-out services.

3. THAT British Columbia Assets and Land Corporation (BCALC) be advised that the Regional District of Comox-Strathcona (RDSC) offers no objections to BCALC referral #1411026 on behalf of Patrick Olsen, Rod Taylor and Regan Birch for a License of Occupation for a 20 year term for aquaculture (shellfish) on the unsurveyed foreshore or land covered by water lying in the bed of Fidalgo Passage, Nootka District, west side of Bligh Island, Nootka Sound; AND FURTHER THAT the RDSC recommends that any tenure offer of this site by BCALC be considered within the context of the recommendations of the Nootka/Kyuquot Shellfish Aquaculture Steering Committee (NKSASC); AND FURTHER THAT a copy of this resolution be sent to Jim Russell, BCALC (Fax 250-741-5686), and Barron Carswell, BC Fisheries, Ministry of Agriculture, Food and Fisheries (Fax 250-356-7280); AND FINALLY THAT the applicant be made aware that there are no public liquid waste pump-out facilities existing in the Nootka area at this time, and that the RDSC requests that a commercial contractor be confirmed for the provision of holding-tank pump-out services.

4. THAT British Columbia Assets and Land Corporation (BCALC) be advised that the Regional District of Comox-Strathcona (RDSC) offers no objection to BCALC Referral 1411027 on behalf of Louis and Debra Vansolkema for a License of Occupation for a 20 year term for aquaculture (shellfish) on the unsurveyed foreshore or land covered by water lying in the bed of Tahsis Inlet, Nootka District, Tahsis Inlet; AND FURTHER THAT the RDSC recommends that this application for tenure on a public clam beach (Fisheries and Oceans Canada Beach #286) be held in abeyance until the completion of the Wild/Tenured Clam Beach Reconciliation Process, as facilitated by the WCVI (Area F) Clam Board; AND FINALLY THAT a copy of the resolution be sent to Jim Russell of BCALC (Fax 250-741-5686) and Barron Carswell of BC Fisheries, Ministry of Agriculture Food and Fisheries (Fax 250-356-7280).

5. THAT British Columbia Assets and Land Corporation (BCALC) be advised that the Regional District of Comox-Strathcona (RDSC) offers no objections to BCALC referral #1411028 on behalf of New Pacific Ventures Ltd., for a License of Occupation for a 20 year term for shellfish aquaculture for the unsurveyed foreshore or land covered by water lying in the bed of Queens Cove, Port Eliza, Esperanza Inlet Nootka District (Queens Cove, Port Eliza, Esperanza Inlet); AND FURTHER THAT the RDSC recommends that any tenure offer of this site by BCALC be considered within the context of the recommendations of the Nootka/Kyuquot Shellfish Aquaculture Steering Committee (NKSASC); AND FINALLY THAT a copy of this resolution be sent to Jim Russell, BCALC (Fax 250-741-5686), and Barron Carswell, BC Fisheries, Ministry of Agriculture, Food and Fisheries (Fax 250-356-7280).

6. THAT British Columbia Assets and Land Corporation (BCALC) be advised that the Regional District of Comox-Strathcona (RDSC) offers no objection to BCALC referral 1411029 on behalf of James Halvorson and Tony John for a License of Occupation for a 20 year term for shellfish aquaculture for the unsurveyed foreshore or land covered by water lying in the bed of Queens Cove, Port Eliza, Esperanza Inlet Nootka District (Queens Cove, Port Eliza, Esperanza Inlet); AND FURTHER THAT the RDSC recommends that this application for tenure on a public clam beach (Fisheries and Oceans Canada Beach #302 and #303) be held in abeyance until the completion of the Wild/Tenured Clam Beach Reconciliation Process, as facilitated by the WCVI (Area F) Clam Board; AND FURTHER THAT a copy of the resolution be sent to Jim Russell of BCALC (Fax 250-741-5686) and Barron Carswell of BC Fisheries, Ministry of Agriculture Food and Fisheries (Fax 250-356-7280).

7. THAT British Columbia Assets and Land Corporation (BCALC) be advised that the Regional District of Comox-Strathcona (RDSC) offers no objections to BCALC referral 1411030 on behalf of New Pacific Ventures Ltd., for a License of Occupation for a 20 year term for aquaculture – commercial shellfish for the unsurveyed foreshore or land covered by water lying in the bed of Port Eliza, Esperanza Inlet, Nootka District (Eliza Island, Port Elliza, Esperanza Inlet); AND FURTHER THAT the RDSC recommends that any tenure offer of this site by BCALC be considered within the context of the recommendations of the Nootka/Kyuquot Shellfish Aquaculture Steering Committee (NKSASC); AND FINALLY THAT a copy of this resolution be sent to Jim Russell, BCALC (Fax 250-741-5686), and Barron Carswell, BC Fisheries, Ministry of Agriculture, Food and Fisheries (Fax 250-356-7280).

Weir/Crawford: "THAT the Report and Minutes (No. 182) of the West Coast Committee meeting held January 29, 2002, be received."

Section 791(2)

CARRIED

Crawford/Myhres: "THAT Recommendations No. 1, 2, 3, 5, 6 and 7 of the Report of the West Coast Committee meeting held January 29, 2002, be adopted."

Section 791(2)

CARRIED

Director Myhres left the meeting at 2:08 p.m.

Mandryk/Pater: "THAT Recommendation No. 4 of the Report of the West Coast Committee meeting held January 29, 2002, be adopted."

Section 791(2)

CARRIED

Report of the Wharves Committee

Wharves Committee

The Committee reports that:

- A meeting was held on Tuesday, January 29, 2002.
- Director J. Abram was elected as Chair of the Committee.
- Director T. Pater was elected as Vice Chair of the Committee.
- The Management Report was received.
- A report from Director Pater regarding the National Marine Policy Resolution, was received.
- Correspondence from Transport Canada regarding the transfer of the Snug Cove port facility, was received.
- Correspondence from Fisheries and Oceans Canada regarding the Quadra Island public wharf was received.

THE COMMITTEE RECOMMENDS:

1. THAT the Board give direction to the Union of British Columbia Municipalities (UBCM) Executive, through Marie Crawford, to forward the following resolution to the Auditor General of Canada for her attention and response:

THAT WHEREAS the port facilities of British Columbia are a key component of our national economic infrastructure; AND WHEREAS the Federal Government is responsible under Section 91 of the Constitution Act for coastal fisheries, navigation, and national maritime commerce; AND WHEREAS the federal policy of divestiture of wharves and small craft harbours will have onerous and inequitable consequences for many coastal communities; THEREFORE BE IT RESOLVED THAT UBCM petition the Federal Government to review the intent and relevance of the National Marine Policy (1995), with particular attention given to the record of the divestiture process, the effects of its implementation on coastal communities, and its cumulative costs.

2. THAT Director R. Mandryk be removed as a member of the Wharves Committee.
3. THAT the Regional District proceed with the creation of a local service area for the Whaletown Wharf, Cortes Island; AND FURTHER THAT appropriate funds be requisitioned in the accompanying service area bylaws.

Pater/Harrison: "THAT the Report and Minutes (No. 55) of the Wharves Committee meeting held January 29, 2002, be received."

Section 791(2)

CARRIED

Sirk/Pater: "THAT Recommendation No. 1 of the Report of the Wharves Committee meeting held January 29, 2002, be adopted."

Section 791(2)

CARRIED

Mandryk/Abram: "THAT Recommendation No. 2 of the Report of the Wharves Committee meeting held January 29, 2002, be adopted."

Section 791(2)

CARRIED

Sirk/Pater: "THAT Recommendation No. 3 of the Report of the Wharves Committee meeting held January 29, 2002, be adopted."

Section 791(2)

CARRIED

Report of the Committee of the WholeCommittee of the
Whole

The Committee reports that:

- A meeting was held January 30, 2002.
- Diversified Recoveries made a presentation to the Committee with regard to Lake Bottom Salvaging.
- The Management Report was received.
- The proposal to exempt biodiesel and vegetable oil products from provincial road taxation was endorsed.
- Correspondence regarding the Maple School Closure was received.
- CUPE Correspondence regarding the Community Charter was received.
- An Unsolicited Proposal from the Village of Cumberland regarding meeting rooms was discussed.
- A Status report on the Building at 4795 Headquarters Road was received.
- The Delegation Bylaw and Purchasing Management Service Policy was referred to the Electoral Areas Committee.
- The Renewal of the Occupational Health and Safety Services Contract was approved.
- Contaminated Soil Dumping in Richmond was discussed.
- The 2002 Proposed Administration Budget was reviewed.
- The 2002 Proposed Regional Solid Waste Management Budget was reviewed.

THE COMMITTEE RECOMMENDS:

1. THAT the Board of the Regional District of Comox-Strathcona is willing to support the works proposed by Diversified Recoveries Ltd., proceeding as a pilot project on Vancouver Island in a lake that is not used as a water supply source in order to prove the concept and the assertion by Diversified Recoveries Ltd that there will be no negative impact on water quality and the environment and provided that they are carried out in water depths greater than 30 metres; AND FURTHER THAT the project is carried out between the months of November to March; AND FINALLY THAT staff work with the proponent to establish a protocol defining maximum volumes to be harvested, specifics on local employment to be generated and details of a monitoring program, all to be brought to the Board for approval.
2. THAT the Board of the Regional District of Comox-Strathcona communicate support to Neoteric Fuels Inc., for its proposal to exempt biodiesel and vegetable oil products from provincial road taxation; AND FURTHER THAT it be for a finite period of time in order to support Neoteric Fuels Initiative.
3. THAT the Regional District of Comox-Strathcona call on the Provincial Government to ensure full community consultation on program reviews and funding reductions; AND FURTHER THAT the Provincial Government not off-load current Provincial program responsibilities onto communities and families without ensuring program integrity and adequate funding; AND FURTHER THAT any transitions in program funding or delivery be done on a schedule that is helpful to the service recipients, program providers and local economics; AND FINALLY THAT this resolution be submitted to Union of British Columbia Municipalities and the Association of Vancouver Island and Coastal Communities and to the area MLA's.
4. THAT the Board agrees to maintain status quo on the building located at 4795 Headquarters Road in regards to insurance, security and maintenance until such time as other options are implemented.

5. THAT the Regional District of Comox-Strathcona write to Prime Minister Chrétien and Premier Campbell stating that it is with outrage that we heard the news that the Federal and Provincial Governments have issued an import permit to accept dioxin and pentachlorophenol laced soils from Portland, Oregon and in addition this permit was granted prior to any approval by the City of Richmond; AND FURTHER THAT this is just unacceptable to think that our senior levels of government can both agree to impose possible health or environmental risks to a community with no opportunity for the taxpayers to state their concerns; AND FURTHER THAT it is also unacceptable that the Federal and Provincial Governments would even consider entering into any new agreements with the United States until the softwood lumber issue has been resolved as many communities are in economic crises patiently waiting for a permanent resolution to allow us to export to the United States; AND FURTHER THAT we have a federal bonding agency that should be mandated to provide bonding to companies which would allow thousands of forestry workers to get back to work and export wood to the United States and provide millions of dollars per week into the Federal and Provincial revenues; AND FINALLY THAT it is time for governments to "Stand on Guard" for the health and economic well being of our communities; AND FINALLY THAT this letter be copied to The Right Honourable P. Pettigrew, the City of Richmond, Union of British Columbia Municipalities, Association of Vancouver Island and Coastal Communities and all British Columbian MLA's.
6. THAT the 2002 General Administration Budget Part 1, Core Services be approved as presented; AND FURTHER THAT any 2001 savings be used to offset the capital costs related to the building; AND FURTHER THAT the 2002 General Administration Budget Part 2, Building Extraordinary Item be approved with the following amendment, a reduction to the interest costs by \$60,000.00, resulting in a decrease in the tax requisition by \$60,000.00.
7. THAT the Regional District enter into a contract for Occupational Health and Safety Services with Clear Health and Safety Services for maximum value of \$30,000 in each year of a two year term commencing January 1, 2002.

Weir/Mandryk: "THAT the Report and Minutes of the Committee of the Whole meeting held January 30, 2002, be received."

Section 791(2)

CARRIED

Matthews/Sirk: "THAT Recommendation No. 1 of the Report of the Committee of the Whole meeting held January 30, 2002 be adopted."

Section 791(2)

CARRIED

Leigh/Kelly: "THAT a letter be sent to BC Hydro Water Use Planning, for both Campbell River and Puntledge River, informing them of the Regional District of Comox-Strathcona's position with regard to lake bottom salvaging."

Section 791(2)

CARRIED

Turner/Pater: "THAT Recommendation No. 2 of the Report of the Committee of the Whole meeting held January 30, 2002 be adopted."

Pater/Kelly: "THAT Recommendation No. 2 of the Report of the Committee of the Whole meeting held January 30, 2002 be amended to read:

THAT the Board of the Regional District of Comox-Strathcona communicate support to Neoteric Fuels Inc., for its proposal to exempt biodiesel and vegetable oil products from provincial road taxation; AND FURTHER THAT it be for a finite period of time in order to support alternative oil products."

Section 791(2) CARRIED

Vote on motion as amended.

Section 791(2) CARRIED

Leigh/Mandryk: "THAT Recommendation No. 3 of the Report of the Committee of the Whole meeting held January 30, 2002 be adopted."

Section 791(2) CARRIED

Pater/McNeil: "THAT Recommendation No. 4 of the Report of the Committee of the Whole meeting held January 30, 2002 be adopted."

Section 791(2) CARRIED

Kelly/Price: "THAT Recommendation No. 5 of the Report of the Committee of the Whole meeting held January 30, 2002 be adopted."

Section 791(2) CARRIED

Kelly/Mandryk: "THAT Recommendation No. 6 of the Report of the Committee of the Whole meeting held January 30, 2002 be adopted."

Nay: Keenan/Harrison/Matthews/Winchester

Section 791(2) CARRIED

Mandryk/Price: "THAT Recommendation No. 7 of the Report of the Committee of the Whole meeting held January 30, 2002 be adopted."

Section 791(2) CARRIED

Report of the Member Municipality Committee

Member Municipality
Committee

The Committee reports that:

- A meeting was held January 30, 2002.
- The 2002 Member Municipality Budget was reviewed.

THE COMMITTEE RECOMMENDS:

1. THAT the \$10,000.00 in surplus from 2001 Member Municipality budget be carried over to the 2002 budget for the purposes of Municipal Director Training; AND FURTHER THAT the Budget be approved as amended.

Weir/Crawford: "THAT the Report and Minutes (No. 1) of the Member Municipality Committee meeting held January 30, 2002, be received."

Section 791(2) CARRIED

Weir/Winchester: "THAT Recommendation No. 1 of the Report of the Member Municipality Committee meeting held January 30, 2002 be adopted."

Section 791(2)

CARRIED

Report of the Building Project Committee

Building Project
Committee

The Committee reports that:

- A meeting was held February 5, 2002.
- Director Turner was elected Chair.
- Director Matthews was elected Vice Chair.
- The Management report was received.
- A discussion paper was received.
- The deconstruction and demolition of 4795 Headquarters Road was approved.

THE COMMITTEE RECOMMENDS:

1. THAT the Regional District of Comox-Strathcona proceed with a Request for Proposals for the de-construction, recycling of materials and removal of debris for the building situated at 4795 Headquarters Road, Courtenay, BC.
2. THAT due to the potential changes with the Community Charter regarding Regional Districts, the economic climate, and the on-going service review, that any decisions regarding the Regional District Office premises be limited to a maximum five (5) year time frame; AND FURTHER THAT along with any option to explore building new facilities the Committee work diligently to find adequate and cost effective office accommodation as quickly as possible in order to try to move the Regional District of Comox-Strathcona staff into suitable office space no later than at the expiration of the present lease at 350 – 17th Street in August 2002.

Matthews/Harrison: "THAT the Report and Minutes (No. 3) of the Building Project Committee meeting held February 5, 2002, be received."

Section 791(2)

CARRIED

Leigh/Matthews: "THAT Recommendation No. 1 of the Report of the Building Project Committee meeting held February 5, 2002, be adopted."

Section 791(2)

CARRIED

Turner/Harrison: "THAT Recommendation No. 2 of the Report of the Building Project Committee meeting held February 5, 2002, be adopted."

Section 791(2)

CARRIED

Report of the Strathcona Gardens Commission

Strathcona Gardens
Commission

The Commission Reports that:

- A meeting was held February 6, 2002.
- Correspondence was received.
- The year end budget and concession reports was received.
- The proposed budget and 2003 to 2006 Financial Plan was reviewed.
- A delegation was heard.
- The Support Services report was received.

Kelly/Matthews: "THAT the Report and Minutes (No. 301) of the Strathcona Gardens Commission meeting held February 6, 2002, be received."

Section 791(2)

CARRIED

Report of the Building Inspection Committee

Building Inspection
Committee

The Committee reports that:

- A meeting was held February 12, 2002.
- Director B. Price was elected Chair.
- Director K. Kelly was elected Vice-Chair.
- The Management report was received.
- Year 2002 Proposed Budget and the 2003 – 2006 Financial Plan were reviewed.
- A Notice of Contravention of Bylaw was discussed.
- A report from Harry Harker regarding a review of building permit application procedures and information available to applicants was discussed.
- A report from J. Claude Bédard regarding the Municipal Insurance Association of British Columbia, Core Bylaw Provisions was discussed.

THE COMMITTEE RECOMMENDS:

- 1 THAT the Year 2002 Proposed Budget and 2003 – 2006 Financial Plan for Building Inspection (Function 285) be adopted as presented.

Leigh/Turner: "THAT the Report and Minutes (No. 24) of the Building Inspection Committee meeting held February 12, 2002, be received."

Section 791(2)

CARRIED

Leigh/Price: "THAT Recommendation No. 1 of the Report of the Building Inspection Committee meeting held February 12, 2002, be adopted."

Section 791(4)

CARRIED

Report of the Electoral Areas Committee

Electoral Areas
Committee

The Committee reports that:

- A meeting was held on February 11, 2002.
- Budgets were considered.
- A staff report was considered and a delegation was heard regarding Commercial Development Permit DP 3B 02 – Donald Cameron – 1794 Ryan Road East.
- A staff report was considered and a delegation was heard regarding Application to Redesignate the foreshore in the area of Church House, Calm Channel – Marine Harvest Canada (RZ 4J 01).
- A staff report regarding Proposed Amendments to the Country Residential Four (CR-4) Zone was considered.
- Community Parks Budget was referred to the March 2002 Electoral Areas Committee meeting.
- A special meeting was called for Friday, February 15, 2002.

THE COMMITTEE RECOMMENDS:

1. THAT the additional 2001 surplus for the Electoral Area Administration Budget be added as an allowance to constituency expenses.
2. THAT Director Tom Pater, Barbara Price and Jack Turner be authorized to attend the February 2002 Leadership Training Seminar at Royal Roads University, Victoria, BC.
3. THAT training requests for Electoral Area Committee members be considered by the Electoral Area Committee.
4. THAT the 2002 Electoral Area Administration Budget be approved, as amended.
5. THAT the 2002 Liquid Waste Service (Function 340) Budget be approved, as amended.
6. THAT the Noise Control Extended Service (Function No. 295) Budget, be approved as presented.
7. THAT the Weed Control (Function No. 296) Budget, be approved as presented.
8. THAT the 2002 Soil Deposit & Removal Control (Function 297) Budget be approved, as presented.
9. THAT the 2002 Unsightly Premises Extended Service (Function No. 298) Budget be approved, as presented.
10. THAT the 2002 Fireworks Regulation Extended Service (Function 299) Budget be approved, as presented.
11. THAT the proposed year 2002 "Planning Department" budget be approved.

12. THAT the Regional Board approve a development permit (DP 03B 02 – Cameron) for the proposed construction of a convenience store and gas bar on the property described as Lot 7, District Lot 239, Comox District, Plan 25620 (Ryan Road East) and that this permit be subject to the following conditions:
1. THAT the proposed convenience store and gas bar are constructed and externally finished according to the submitted architectural plans and drawings;
 2. THAT the owner is to work with staff to integrate the maximum number of existing trees within the proposed 10.67 meter (35 feet) wide vegetation buffer, and that this buffer be maintained along the boundaries of the property line abutting Ryan and Anderton Roads;
 3. THAT the proposed landscaped areas within the property around the parking areas and patio be constructed according to the landscape plans and be maintained;
 4. THAT construction activities adjacent to residential areas take place during the working hours of 7:00 a.m. to 7:00 p.m.;
 5. THAT no signs nor any external building surfaces shall be equipped with flashing, oscillating or moving lights or beacons;
 6. THAT no construction material or debris be dumped on the road before, during and after site development and that such material be disposed of off site at an approved location;
 7. THAT the applicant is to complete and conform to the stormwater management control plan as attached to this permit;
 8. THAT the applicant is to complete and conform the sediment and erosional control plan as attached to this permit;

AND FURTHER THAT the applicant provide an irrevocable letter of credit or the deposit of securities in a form satisfactory to the Regional District in the amount of \$1500.00 plus 10% of the landscaping costs which amount to \$400.00. Such securities shall be provided upon receipt of Regional Board approval and prior to the issuance of the development permit.

13. THAT Bylaw No. 2425, being the Electoral Area 'J' Rural Land Use Bylaw, 1993, Desolation Sound, Amendment Bylaw No. 3, which would redesignate a 36.3 (89.7 ac) area of unsurveyed foreshore or land covered by water lying in the bed of Calm Channel, fronting DL 1908, Range 1, Coast District, known as 'Church House' from Access Two (AC-2) to Aquaculture Four (AQ-4), more particularly described in Land Act Application File No. 2407932, be considered for first and second reading (RZ 4J 01 – Marine Heritage Canada) and proceed to public hearing.

Leigh/Mandryk: "THAT the Report and Minutes (No. 67) of the Electoral Areas Committee meeting held February 11, 2002, be received."

Section 791(2)

CARRIED

Leigh/Mandryk: "THAT Recommendations No. 2, 3 and 4 of the Report of the Electoral Areas Committee meeting held February 11, 2002, be adopted."

Section 791(4)

CARRIED

Mandryk/Leigh: "THAT Recommendation No. 1 of the Report of the Electoral Areas Committee meeting held February 11, 2002, be adopted."

Section 791(4)

CARRIED

Kelly/Mandryk: "THAT Recommendation No. 5 of the Report of the Electoral Areas Committee meeting held February 11, 2002, be adopted."

Section 791(4) CARRIED

Mandryk/Kelly: "THAT Recommendation No. 6 of the Report of the Electoral Areas Committee meeting held February 11, 2002, be adopted."

Section 791(4) CARRIED

Mandryk/Turner: "THAT Recommendation No. 7 of the Report of the Electoral Areas Committee meeting held February 11, 2002, be adopted."

Section 791(4) CARRIED

Mandryk/Turner: "THAT Recommendation No. 8 of the Report of the Electoral Areas Committee meeting held February 11, 2002, be adopted."

Section 791(4) CARRIED

Mandryk/Kelly: "THAT Recommendation No. 9 of the Report of the Electoral Areas Committee meeting held February 11, 2002, be adopted."

Section 791(4) CARRIED

Mandryk/Turner: "THAT Recommendations No. 10 of the Report of the Electoral Areas Committee meeting held February 11, 2002, be adopted."

Section 791(4) CARRIED

Mandryk/Leigh: "THAT Recommendation No. 11 of the Report of the Electoral Areas Committee meeting held February 11, 2002, be referred back to Committee."

Section 791(4) CARRIED

Pater/Kelly: "THAT Recommendation No. 12 of the Report of the Electoral Areas Committee meeting held February 11, 2002, be adopted."

Section 791(4) CARRIED

Sirk/Kelly: "THAT Recommendation No. 13 of the Report of the Electoral Areas Committee meeting held February 11, 2002, be adopted."

Sirk/Kelly: "THAT Recommendation No. 13 of the Report of the Electoral Areas Committee meeting held February 11, 2002, be referred to later in the agenda."

Section 791(2) CARRIED

Report of the Comox Valley Sports Centre CommissionComox Valley Sports
Centre Commission

The Commission reports that:

- A meeting was held February 14, 2002.
- The Management Report was received.
- 2002 proposed budget was discussed and approved.

THE COMMISSION RECOMMENDS:

1. THAT the 2002 recommended budget for the Comox Valley Sports and Aquatic Centres be adopted as amended.
2. THAT the 2002 Recreation Facilities Association of B.C. conference budget be adopted.

Mack/Weir: "THAT the Report and Minutes (No. 351) of the Comox Valley Sports Centre Commission meeting held February 14, 2002, be received."

Section 791(2)

CARRIED

Mack/Mandryk: "THAT Recommendations No. 1 and 2 of the Report of the Comox Valley Sports Centre Commission meeting held February 14, 2002, be adopted."

Section 791(4)

CARRIED

Report of the Comox Valley CommitteeComox Valley
Committee

The Committee reports that:

- A meeting was held February 14, 2002.
- Delegations were heard.
- 2002 Budgets were discussed.
- A report regarding the Memorandum of Understanding on Growth Management Principles between Electoral Area 'B' and the Town of Comox was discussed.
- A report regarding the Addition to Area "K" Parks was discussed.
- A report regarding an Amendment to Bylaw No. 2006 was discussed.
- A memorandum regarding the 2002 Comox Valley Agricultural Advisory Committee was received.
- The Minutes of the Agricultural Advisory Committee were received.
- The Management Report was received.
- A letter from the Comox Valley Environmental Council regarding the Lerwick Bog was received.
- The Monthly Policing report was received.
- The Victim Assistance Program Statistical reports were received.
- A fireworks ban in the Electoral Areas was discussed.
- A letter from the B.C. Association of Agricultural Fairs & Exhibitions regarding a new direction was received.
- A report regarding the Kye Bay Water & Sewer Project was considered.

THE COMMITTEE RECOMMENDS:

1. THAT the Economic Development Budget be increased each year by the annual average Vancouver Consumer Price Index.

2. THAT the five-year financial plan be updated to reflect an estimate 2% Vancouver Consumer Price Index each year.
3. THAT the 2002 Denman Island Water Budget request be approved.
4. THAT the 2002 Greaves Crescent Water Budget request be approved.
5. THAT the Kye Bay Water & Sewer budgets be approved.
6. THAT the 2002 England Road Water Budget request be approved.
7. THAT the 2002 Marsden/Camco Water Budget request be approved.
8. THAT the 2002 Jackson Drive Sewer Budget request be approved.
9. THAT the Regional District of Comox-Strathcona pay the property taxes for Lot 5, Plan 7996, Section 35, Comox Land District (located at 814 Tasman Road, and known as "Sarah McLoughlin Park") effective January 1, 2002; AND FURTHER THAT staff be instructed to take the necessary steps to remove the tax burden from this property in the future.
10. THAT the Regional District of Comox-Strathcona support the intent of the Memorandum of Understanding by agreeing to be a signatory to the Memorandum of Understanding on the understanding that a legal opinion be received prior to the Regional Board meeting.
11. THAT the Regional Board amend the fees charged at the Exhibition Grounds; AND FURTHER THAT 1st, 2nd, 3rd readings and Final Adoption be given to Bylaw No. 2145 being "Comox Valley Exhibition Grounds Fees and Charges Bylaw, 1998, Amendment Bylaw No. 1".
12. THAT the recently adopted fee increase be reduced by \$342.00 for the Comox Valley Exhibition Association for the Year 2002.
13. THAT the 2002 Comox Valley Economic Development Budget remain the same as last year plus a 1.8% Cost of Living allowance based on the annual average Vancouver Consumer Price Index.
14. THAT the 2002 budget for Economic Development Society be increased by 4.5% to cover the costs of Economic Development administering the appropriate budgets and contractual relationships for Tourism Comox Valley, the Courtenay and Cumberland Chamber of Commerce and the Hornby Island Enhancement Committee.
15. THAT an ongoing operation amount not to exceed \$2,000 each for the Tourism Comox Valley, the Cumberland Chamber of Commerce and the Comox Valley Chamber of Commerce for a financial engagement review/or audit for the year 2002 with the invoices to be submitted to the Regional District.
16. THAT the 2002 Comox Valley Exhibition Grounds budget be approved.
17. THAT the 2002 Comox Valley Transit Budget request be approved.
18. THAT the 2002 Victim Services Program Budget be approved.

19. THAT the 2002 Recreation Grant Budget requests be approved.
20. THAT the 2002 Comox Valley Water – Specified Area Budget request be approved.
21. THAT the 2002 Comox Valley Community Justice Service Budget request be approved.
22. THAT the 2002 Comox Valley Search and Rescue’s Budget request be approved.
23. THAT the 2002 Comox Valley Disaster Budget request be approved.
24. THAT the 2002 Headquarters Road Streetlighting Budget request be approved.
25. THAT the 2002 Comox Valley Animal Control Budget request be approved.
26. THAT the 2002 Arden Road Water Budget request be approved.
27. THAT the 2002 Cemetery Budget request be approved.
28. THAT the 2002 Comox Valley Track & Fields Service Budget be approved.
29. THAT the firm of Koers and Associates Engineering Ltd. be retained to provide design, tendering, construction supervision and start-up services for the Kye Bay Water and Sewer project at a cost of \$170,245 exclusive of GST.

Weir/Winchester: “THAT the Report and Minutes (No. 88) of the Comox Valley Committee meeting held February 14, 2002, be received.”

Section 791(2)

CARRIED

Weir/Kelly: “THAT Recommendations No. 1, 2, 3, 4, 5, 6, 7, 8, 11, and 12 of the Report of the Comox Valley Committee meeting held February 14, 2002, be adopted.”

Section 791(2)

CARRIED

Price/Mandryk: “THAT Recommendation No. 9 of the Report of the Comox Valley Committee meeting held February 14, 2002, be adopted.”

Section 791(2)

CARRIED

Price/Turner: “THAT Recommendation No. 10 of the Report of the Comox Valley Committee meeting held February 14, 2002, be referred back to the Comox Valley Committee.”

Section 791(2)

CARRIED

Mandryk/Kelly: “THAT Recommendations No. 13, 15, 16, 17, 18 and 19 of the Report of the Comox Valley Committee meeting held February 14, 2002, be adopted.”

Section 791(4)

CARRIED

Kelly/Mandryk: “THAT Recommendation No. 14 of the Report of the Comox Valley Committee meeting held February 14, 2002, be adopted.”

Section 791(4)

CARRIED

Turner/Weir: "THAT Recommendation No. 20 of the Report of the Comox Valley Committee meeting held February 14, 2002, be adopted."

Section 791(4) CARRIED

Mandryk/Turner: "THAT Recommendations No. 21 through 24 of the Report of the Comox Valley Committee meeting held February 14, 2002, be adopted."

Section 791(4) CARRIED

Turner/Kelly: "THAT Recommendation No. 25 of the Report of the Comox Valley Committee meeting held February 14, 2002, be adopted."

Section 791(4) CARRIED

Turner/Kelly: "THAT Recommendation No. 26 of the Report of the Comox Valley Committee meeting held February 14, 2002, be adopted."

Section 791(4) CARRIED

Mack/Price: "THAT Recommendation No. 27 of the Report of the Comox Valley Committee meeting held February 14, 2002, be adopted."

Section 791(4) CARRIED

Weir/Winchester: "THAT Recommendation No. 28 of the Report of the Comox Valley Committee meeting held February 14, 2002, be adopted."

Section 791(4) CARRIED

Turner/Price: "THAT Recommendation No. 29 of the Report of the Comox Valley Committee meeting held February 14, 2002, be adopted."

Section 791(6) CARRIED

NOTICE OF MOTION

Mandryk/Turner: "THAT the correspondence from K. Kelly, Director Electoral Area 'C' regarding the Proposed Cumberland Boundary Extensions, be received."

Proposed Cumberland
Boundary Extension

Winchester/Weir: "THAT the correspondence from K. Kelly, Director, Electoral Area 'C' regarding the Proposed Cumberland Boundary Extensions be referred to the March Committee of the Whole where the Chief Administrative Officer from the Village of Cumberland and K. Kelly, Director, Electoral Area C can be invited to make presentations to the Committee."

Section 791(2) CARRIED

Kelly/Mandryk: "THAT the Board create a Committee to begin formal negotiations with the Village of Cumberland regarding their Proposed Boundary Extension; AND FURTHER THAT the members consist of the Electoral Area A Director, the Electoral Area C Director the Chief Administrative Officer."

Nay: Weir/Winchester
Section 791(2)

CARRIED

BYLAWS AND RESOLUTIONS**Bylaws and
Resolutions**

Leigh/Kelly: "THAT Bylaw No. 2423 being "Campbell River Area Zoning Bylaw, 1991, Amendment Bylaw No. 29" be given first and second readings concurrently."

Bylaw No. 2423

Section 791(2)(12)

CARRIED

Leigh/Sirk: "THAT Bylaw No. 2423 being "Campbell River Area Zoning Bylaw, 1991, Amendment Bylaw No. 29" be amended at second reading by:

1. THAT the wording as currently proposed for Section 4.6.7 (iv) 'FLOOR AREA REQUIREMENTS' be deleted and replaced by the following:

'The maximum combined gross floor area of all accessory buildings shall not exceed 5% of the lot area or 200 square metre (2152.85 square feet), whichever is greater.'

2. THAT the wording as currently proposed for Section 4.6.7 (vi) "LOT COVERAGE' be deleted and replaced by the following:

- a) on any lot less than or equal to 2500 square metre (0.62 acre), the maximum lot coverage of all buildings and structures shall not exceed 20% of the lot area.
- b) On any lot greater than 2500 square metre (0.62 acre), the maximum coverage of all buildings and structures shall not exceed 15% of the lot areas.

Section 791(2)(12)

CARRIED

Turner/Price: "THAT Bylaw No. 2426 being "Kye Bay Sewer/Water Services Loan Authorization Bylaw No. 2426, 2002" be given first and second readings concurrently."

Bylaw No. 2426

Section 791(6)

CARRIED

Turner/Kelly: "THAT Bylaw No. 2426 being "Kye Bay Sewer/Water Services Loan Authorization Bylaw No. 2426, 2002" be given third reading."

Section 791(6)

CARRIED

Kelly/Matthews: "THAT Bylaw No. 2428 being "Strathcona Gardens Fees and Charges Bylaw No. 2428, 2002" be given first and second readings concurrently."

Bylaw No. 2428

Section 791(4)

CARRIED

Matthews/Turner: "THAT Bylaw No. 2428 being "Strathcona Gardens Fees and Charges Bylaw No. 2428, 2002" be given third reading."

Section 791(4)

CARRIED

Matthews/Kelly: "THAT Bylaw No. 2428 being "Strathcona Gardens Fees and Charges Bylaw No. 2428, 2002" be adopted."

Section 791(4)

CARRIED

Matthews/Crawford: "THAT Bylaw No. 2416 being "Regional District Security Issuing Bylaw No. 108, 2002" be adopted."

Bylaw No. 2416

Section 791(6)

CARRIED

Winchester/Turner: "THAT Bylaw No. 2417 being "Regional District Security Issuing Bylaw No. 109, 2002" be adopted."

Bylaw No. 2417

Section 791(6)

CARRIED

NEW BUSINESS**New Business**

Turner/Weir: "THAT the report from the Manager of Corporate Administration dated January 24, 2002 regarding the Comox Valley Water Committee voting structure, be received."

Comox Valley Water
Committee Voting
Structure

Section 791(2)

CARRIED

Staff were directed to prepare a report regarding the Comox Valley Water Committee voting structure for the April 2002 Committee of the Whole meeting.

Crawford/Weir: "THAT the voting structure for the Comox Valley Water Local Service Area for 2002 be as follows:

Participant	2001 % Consumption	2002 Votes
City of Courtenay	54.49	6
Town of Comox	30.67	3
Electoral Area 'A'	.54	1
Electoral Area 'B'	10.15	1
Electoral Area 'C'	4.15	1
TOTAL	100.00	12 votes

Kelly/Price: "THAT the motion be amended to read:

THAT the voting structure for the Comox Valley Water Local Service Area for 2002 be as follows:

Participant	2001 % Consumption	2002 Votes
City of Courtenay	54.49	6
Town of Comox	30.67	3
Electoral Area 'A'	.54	1
Electoral Area 'B'	10.15	1
Electoral Area 'C'	4.15	1
TOTAL	100.00	12 votes

Pending the report back from staff and any subsequent action taken by the Regional District Board."

Section 791(2)

CARRIED

Vote on motion as amended.

Section 791(2)

CARRIED

Leigh/Pater: "THAT WHEREAS in consideration that the new Inland Island Highway is now open and provides an alternative route for through traffic, and that the old Island Highway has been designated as a scenic, oceanside route; AND WHEREAS the numerous driveways, elementary school children, a popular public beach and numerous side roads and turnings pose a hazard for traffic traveling at 80 kilometres per hour and a danger to pedestrians; AND THEREFORE the Board requests that the Minister of Transportation immediately commission traffic studies with a view to reducing the speed limit to 60 kilometres per hour between the foot of York Hill on the south and Seawave Road at the north, through the community of Stories Beach; AND FINALLY THAT a copy of the letter requesting the study of the speed limit reduction be sent to the Ministry of Transportation office Courtenay to the attention of Mr. Bob Hall."

Speed Limit on Old
Island Highway

Nay: Andrews/Harrison/Keenan
Section 791(2)

CARRIED

NOTICE OF MOTION

Notice of Motion

Director Leigh gave notice that she would be bringing forward a motion to the March Board meeting regarding limiting/banning heavy truck traffic on the Old Island Highway.

Director Kelly left the meeting at 4:10 p.m.

Mandryk/Leigh: "THAT the report from the Assistant Manager of Financial Services dated February 13, 2002 regarding BC Hydro Power Smart Partner Program, be received"

BC Hydro Power Smart
Partner Program

Section 791(2)

CARRIED

Weir/Turner: "THAT the Board approve the participation of the Regional District of Comox-Strathcona in the first phase of the BC Hydro Power Smart Partner Program, known as Power Smart Courtenay-Comox, Quesnel Program."

Section 791(2)

CARRIED

Mandryk/Turner: "THAT BC Hydro be requested to provide public advertising similar to that already done for the City of Courtenay, the Town of Comox and the Village of Cumberland in order to announce to the rural residents of the Comox Valley that the Regional District of Comox-Strathcona is also involved in the BC Hydro power Smart Program."

Section 791(2)

CARRIED

Mandryk/Pater: "THAT the correspondence from Director T. Pater dated February 13, 2002 regarding Treaty Advisory Committees be received."

Treaty Advisory
Committee

Section 791(2)

CARRIED

Pater/Mandryk: "THAT the Board write to Eydie Fraser, Association of Vancouver Island and Coastal Communities, thanking her for her years of dedicated work as the coordinator of our Treaty Advisory Committees, and expressing our appreciation for her efforts in making the Treaty Advisory valuable instruments for communication and understanding between Local Governments, the Province and First Nations in the Treaty Process; AND FURTHER THAT the Association of Vancouver Island and Coastal Communities Executive be copied on this letter."

Section 791(2)

CARRIED

Pater/Sirk: "THAT the Board express to the Minister Responsible for Treaty Negotiations the high value that we place on our continued involvement in the treaty negotiation process as members of the provincial team, and our sincere hope that the Province quickly re-establish formal consultation and communication with Local Government in this regard."

Section 791(2)

CARRIED

Abram/Mandryk: "THAT the grant-in-aid from Electoral Area 'J' approved at the January 29, 2002 Board meeting in the amount of \$2,500.00 to be paid to Tourism North Central Island, be rescinded."

Rescinding Area J GIA

Section 791(4)

CARRIED

Abram/Sirk: "THAT \$2,500.00 be paid from the Electoral Area 'J' Economic Development Service budget to the Tourism North Central Island."

Section 791(4)

CARRIED

Abram/Mandryk: "THAT a grant-in-aid from Electoral Area 'J' be approved in the amount of \$2,200.00 for the Phil Thompson Memorial Society to assist with operating costs of the Quadra Daycare; AND FURTHER THAT a grant-in-aid from Electoral Area 'J' be approved in the amount of \$100.00 for the Mountaineer Avian Rescue Society to assist with operating costs; AND FURTHER THAT a grant-in-aid from Electoral Area 'J' be approved in the amount of \$1,000.00 for the Quadra Island Mapping Project to assist with operating costs; AND FINALLY THAT these grants be paid as soon as possible."

Grant-in-aid – Area J

Section 791(4)

CARRIED

Sirk/Pater: "THAT a grant-in-aid from Electoral Area 'I' be approved in the amount of \$600.00 for the Southern Cortes Community Association to assist with floor hockey equipment; AND FURTHER THAT a grant-in-aid from Electoral Area 'I' be approved in the amount of \$200.00 for the Mountaineer Avian Rescue Society to assist with operating costs; AND FURTHER THAT a grant-in-aid from Electoral Area 'I' be approved in the amount of \$600.00 for the Cortes Harbour Authority to assist with Board Members of the Cortes Harbour Authority to attend the Coastal Harbour Authority Conference 2002; AND FURTHER THAT a grant-in-aid from Electoral Area 'I' be approved in the amount of \$1,000.00 for the Friends of Cortes Island Society to assist with their establishment of a Water Stewardship Program on Cortes Island; AND FURTHER THAT a grant-in-aid from Electoral Area 'I' be approved in the amount of \$3,000.00 for the Southern Cortes Community Association to assist with electrical re-wiring and the purchase of a generator at the Community Hall; AND FINALLY THAT these grants be paid as soon as possible with the exception of the Southern Cortes Community Association to assist with electrical re-wiring and purchase of a generator at the Community Hall."

Grant-in-aid – Area I

Section 791(4)

CARRIED

Leigh/Mandryk: "THAT the following grant-in-aid from Electoral Area 'D' be approved:

Grant in Aid – Area D

Mountaineer Avian Rescue Society

\$600.00

AND FURTHER THAT this grant be paid as soon as possible."

Section 791(4)

CARRIED

Leigh/Sirk: "THAT the following grant-in-aid from Electoral Area 'D' be approved:

Grant in Aid – Area D

Hagel Park Society

\$2,100.00

AND FURTHER THAT this grant be paid as soon as possible."

Section 791(4)

DEFEATED

Sirk/Abram: "THAT WHEREAS the following Bylaw has received first and second readings by the Regional District Board:

Public Hearing
Notification – Bylaw No.
2423

Bylaw #	Bylaw Name	Applicant
2423	Campbell River Area Zoning Bylaw, 1991, Amendment Bylaw No. 29	Regional District

AND WHEREAS, pursuant to Section 891 of the *Local Government Act*, it is necessary to hold a Public Hearing on the aforementioned Bylaw,

THEREFORE BE IT RESOLVED THAT:

1. A Public Hearing will be held on April 11, 2002 at 7:00 p.m.
2. The location of the Public Hearing will be Maple Elementary School, 29 Anton Road, Campbell River, B.C.
3. Director Leigh is appointed as Chair of the Public Hearing.
4. The Directors from Electoral Areas 'A', 'B', 'C', 'D', 'G', 'H', 'I', and 'J' are appointed as delegates to the Public Hearing.
5. At least three (3) of the above-named persons must be in attendance at the public hearing.

Section 791(2)(12)

CARRIED

Mandryk/Pater: "THAT the Regional District of Comox-Strathcona forward to the Association of Vancouver Island and Coastal Communities as an emergency resolution the following motion;

AVICC & UBCM –
Health Care Funding
Resolution

"THAT the Association of Vancouver Island and Coastal Communities re-affirms its members commitment to the existing 60/40 cost-sharing formula with the Province of BC for health care capital project funding; AND FURTHER THAT the Association of Vancouver Island and Coastal Communities requests a re-affirmation of commitment to that principle from the Province of the British Columbia; AND FURTHER THAT this be forwarded to the 2002 Union of British Columbia Municipalities Convention."

Section 791(2)

CARRIED

Mandryk/Pater: "THAT a grant-in-aid from Electoral Area 'K' be approved in the amount of \$500.00 for the Whaling Station Bay Improvement District to assist in a groundwater survey; AND FURTHER THAT this grant be paid as soon as possible."

Grant in Aid – Area K

Section 791(4)

CARRIED

Leigh/Pater: "THAT \$2,100.00 be paid from the Electoral Area 'D' Parks Budget to the Hagel Park Society to cover the costs associated with sending an individual to Parks Inspector Training."

Section 791(4) CARRIED

Leigh/Sirk: "THAT the following grant-in-aid from Electoral Area 'D' be approved:

Grant in Aid – Area D

Tourism North Central Island \$9,000.00

AND FURTHER THAT this grant be paid as soon as possible."

Section 791(4) CARRIED

ADDENDUM

Addendum

Crawford/Price: "THAT the addendum be considered."

Nay: Chauvin
Section 791(2)

CARRIED

Mandryk/Mack: "THAT the minutes from the Service Review Preliminary meeting held January 31, 2002 be received."

Service Review Minutes

Section 791(2) CARRIED

Report of the Oyster River Committee

Oyster River
Committee

The Committee reports that:

- A meeting was held February 12, 2002.
- The management report was reviewed.
- The results of the Black Creek/Oyster Bay source water improvement study RFP were considered.
- Administration procedures for the Oyster River Fire Rescue Association Honourarium were reviewed.
- Proposed 2002 Budgets were considered.

THE COMMITTEE RECOMMENDS:

1. THAT the firm of CH2M Hill Canada Ltd. be retained to carry out a source water improvement study for the Black Creek/Oyster Bay Water Local Service Area at a cost not to exceed \$14,673.00 plus GST.
2. Subject to the investigation of the clothing and laundry allowance, THAT the proposed 2002 Black Creek/Oyster Bay Fire Budget be approved.
3. THAT the proposed 2002 York Road Fire Budget be approved.
4. THAT the proposed 2002 Oyster River Bank Protection Budget be approved.
5. THAT the proposed 2002 Black Creek/Oyster Bay Water Budget be amended by increasing the engineering fees by \$15,113.00 and decreasing the contribution to reserves by \$15,113.00 to accommodate the Black Creek/Oyster Bay source water improvement study.
6. THAT the proposed 2002 Black Creek/Oyster Bay Water Budget be approved as amended.

7. THAT the proposed Willow 2002 Point Water Budget be amended to include the purchase of gas detection equipment and that the remaining surplus be transferred to special operating reserve.
8. THAT proposed 2002 Willow Point Water Budget be approved as amended.
9. THAT the proposed 2002 York Road Water Budget be approved.

Turner/Price: "THAT the Report and Minutes (No. 34) of the Oyster River Committee meeting held February 12, 2002, be received."

Section 791(2)

CARRIED

Price/Mandryk: "THAT Recommendation No. 1 of the Report of the Oyster River Committee meeting held February 12, 2002, be adopted."

Section 791(6)

CARRIED

Leigh/Mandryk: "THAT Recommendations No. 2, 5 and 6 of the Report of the Oyster River Committee meeting held February 12, 2002, be referred to the March 2002 Board meeting due to the absence of the Area 'C' Director."

Section 791(4)

CARRIED

Price/Mandryk: "THAT Recommendations No. 3, 4, 7, 8, 9 of the Report of the Oyster River Committee meeting held February 12, 2002, be adopted."

Section 791(4)

CARRIED

Report of the Electoral Areas Committee

Electoral Areas
Committee

The Committee reports that:

- A meeting was held on February 15, 2002.
- A staff report regarding Letter of Agreement – Rural Road Standards was considered.
- A staff report regarding the Devolution of Subdivision Authority, was considered.
- The Amenity Zoning was discussed for Electoral Area 'I'.
- The Committee reviewed Bylaw No. 2409 being "Regional District of Comox-Strathcona Delegation of Purchasing Authority Bylaw 2001 and the Purchasing Management Services Policy."
- The Minutes of the Area 'J' Advisory Planning Commission meeting held January 14, 2002, were received.
- The Bylaw Summary was received.
- The Management Report was received.
- Amendment to Zone District C-4 of the Campbell River Zoning Bylaw was considered.
- Correspondence from the Desolation Sound—Comox Valley Treaty Advisory Commission (TAC) was considered.
- Fish composting was discussed.

- Protocol between the Regional District and the Department of Fisheries and Oceans Canada regarding Canadian Environmental Assessment Act was considered.
- A proposed name change for the Development Services Department was considered.
- Correspondence regarding the Quathiaski Cove Ferry Terminal was received.
- Correspondence from Director J. Turner regarding information dealt with an in-camera session was considered.
- Procedure regarding distribution of Committee Minutes was considered.

THE COMMITTEE RECOMMENDS:

1. THAT Bylaw No. 2409, being the "Regional District of Comox-Strathcona Delegation of Purchasing Authority Bylaw, 2001", be amended at second reading as follows:
 - i) By adding to Schedule 'C' Purchasing Management Services Policy of Proposed Bylaw No. 2409, a new subsection, Section 1.4.14 - Exceptions - Circumstances for Sole Supplier Procurement that states:

"Where the Chief Administrative Officer, in conjunction with a General Manager and the Manager of Financial Services approves the purchase and further that the sole procurement request is supported in writing detailing the reasons for the sole procurement" and
 - ii) That staff be directed to update the Purchasing Management Services Policy Spending, Commitment and Signing Authority Matrix to reflect changes as discussed at the meeting.

AND FURTHER THAT Bylaw 2409 being the "Regional District of Comox-Strathcona Delegation of Purchasing Authority Bylaw 2001 be forwarded to the Regional Board for adoption, as amended.
2. That the Regional District endorse the Letter of Agreement between the Ministry of Transportation (MoT) and the Regional District of Comox-Strathcona regarding road standards, classification and consultative process for that portion of the North Island Area of MoT located within Electoral Areas 'I' and 'J' of the Regional District of Comox-Strathcona.
3. THAT the Board write to the Ministry of Transportation to request information as to whether regional districts will be considered for subdivision approval authority in the near future; AND FURTHER THAT the Regional District of Comox-Strathcona be advised of the proposed timing regarding such change.
4. THAT the Board be advised that the Electoral Areas Committee supports sending one representative to the upcoming Speaking Truth to Power III forum to address urgent issues in the negotiations and implementation of aboriginal self-government; AND FURTHER THAT the Board appoint its representative to attend the aforementioned forum.
5. THAT the 'Development Services Department' be renamed to the 'Community Planning Services Department'; AND FURTHER THAT Mr. Gerard V. LeBlanc's title be changed from 'General Manager, Development Services' to 'General Manager, Community Planning Services'.

Mandryk/Turner: "THAT the Report and Minutes (No. 70) of the Electoral Areas Committee meeting held February 15, 2002, be received."

Section 791(2)

CARRIED

Turner/Price: "THAT Recommendations No. 1 through 5 of the Report of the Electoral Areas Committee meeting held February 15, 2002, be adopted."

Section 791(2)

CARRIED

Abram/Mandryk: "THAT the Board appoint Director G. Sirk to attend the upcoming Speaking Truth to Power III forum to address urgent issues in the negotiations and implementation of aboriginal self-government; AND FURTHER THAT the travel expenses be paid with regard to this appointment."

Speaking Truth to
Power III

Section 791(2)

CARRIED

Report of the Comox Valley Water Committee

Comox Valley Water
Committee

The Committee reports that:

- A meeting was held February 21, 2002.
- Minutes were received.
- The management report was reviewed.
- Water service to Point Holmes was discussed.
- A proposal for engineering services for the Tsolum River watermain project was considered.
- A request for fire hydrants on Curtis Road was discussed.
- Universal water meters were discussed.
- A request for water service to the Metheral property and the West Courtenay reservoir site was considered.
- Comox Lake water quality analysis results were reviewed.
- The monthly consumption summary was reviewed.
- The relocation of wireless network equipment to Comox Valley Water facilities was discussed.

THE COMMITTEE RECOMMENDS:

1. THAT the Kerrwood Leidal proposal for a bioengineered bank protection scheme for the Tsolum River watermain in the amount of \$9,800 plus GST be approved.
2. THAT the Committee support extending a waterline to Curtis Road for the purpose of fire protection conditional upon the area becoming a part of the Town of Comox; AND FURTHER THAT using this approach will allow for improved design for a water distribution system and fire protection.
3. THAT the Committee approve a universal water metering program for the Comox Valley Water Supply System; AND FURTHER THAT Koers and Associates be asked to incorporate the data from previous studies commissioned by the City of Courtenay, the Town of Comox and the Regional District into a single report suitable for submission to the Canada – British Columbia Infrastructure Program as a grant application towards universal water metering program.

4. THAT the Marsden/Camco Water Local Service Area be extended to include the Metheral property known as Lot 2 District Lot 227 Plan VIP 67695 being 4310 Munster Road; AND FURTHER THAT a water connection be provided as agreed to in the 1998 agreement to purchase the West Courtenay Reservoir site; AND FURTHER THAT staff attempt to obtain a frontage tax exemption for Lot 2 District Lot 227 Plan VIP67695 being 4310 Munster Road.

Weir/Abram: "THAT the Report and Minutes (No. 69) of the Comox Valley Water Committee meeting held February 21, 2002, be received."

Section 791(2)

CARRIED

Weir/Winchester: "THAT Recommendation No. 1 of the Report of the Comox Valley Water Committee meeting held February 21, 2002, be adopted."

Section 791(6)

CARRIED

Winchester/Mack: "THAT Recommendations No. 2 through 4 of the Report of the Comox Valley Water Committee meeting held February 21, 2002, be adopted."

Section 791(4)

CARRIED

Report of the Sewage Commission

Sewage Commission

The Commission reports that:

- A meeting was held February 21, 2002.
- A delegation was heard.
- The Management Report was received.
- Minutes of the January 17, 2002 Sewage Commission meeting were adopted.
- The 2002 Regional Sewer Budget was approved.

Weir/Winchester: "THAT the Report and Minutes (No. 208) of the Sewage Commission meeting held February 21, 2002, be received."

Section 791(2)

CARRIED

Mandryk/Winchester: "THAT third reading of Bylaw No. 2395 being "Comox Valley Economic Development Commission Establishment Bylaw No. 2395, 2001" be rescinded."

Section 791(2)

CARRIED

Mandryk/Winchester: "THAT Bylaw No. 2395 being "Comox Valley Economic Development Commission Establishment Bylaw No. 2395, 2001" be amended at second reading by:

Bylaw No. 2395

a) adding the following as Section 4:

COST RECOVERY

4. As provided in Section 803 of the Local Government Act, the annual cost of providing the Service shall be recovered by one or more of the following:

- a) property value taxes imposed in accordance with Division 4.3 of Part 24 of the Local Government Act;
- b) fees and charges imposed under section 797.2 of the Local Government Act;
- c) revenues raised by other means authorized by the Local Government Act or another Act;
- d) revenues received by way of agreement, enterprise, gift, grant or otherwise.

2a) Renumbering Section 4 through 9 to Section 5 through 9."

Section 791(2)

CARRIED

Mandryk/Winchester: "THAT Bylaw No. 2395 being "Comox Valley Economic Development Commission Establishment Bylaw No. 2395, 2001" be given third reading as amended."

Section 791(2)

CARRIED

Mandryk/Price: "THAT Bylaw No. 2409 being "Regional District of Comox-Strathcona Delegation of Purchasing Authority Bylaw 2001, be amended at second reading as follows:

Bylaw No. 2409

1. By replacing the paragraph following Section 6 of Bylaw No. 2409 to read: *An expenditure made by a person to whom the Board has delegated authority under this Bylaw must be within the Regional District's approved financial plan.*
2. by adding to Schedule 'C' Purchasing Management Services Policy of Proposed Bylaw No. 2409, a new subsection, Section 1.4.14 - Exceptions - Circumstances for Sole Supplier Procurement that states:
"Where the Chief Administrative Officer, in conjunction with a General Manager and the Manager of Financial Services approves the purchase and further that the sole procurement request is supported in writing detailing the reasons for the sole procurement"

AND FURTHER THAT the Purchasing Management Services Policy Spending, Commitment and Signing Authority Matrix be updated to reflect changes as discussed at the meeting."

Section 791(2)

CARRIED

Mandryk/Matthews: "THAT Bylaw No. 2409 being "Regional District of Comox-Strathcona Delegation of Purchasing Authority Bylaw 2001, be given third reading as amended."

Section 791(2)

CARRIED

Mandryk/Pater: "THAT Bylaw No. 2409 being "Regional District of Comox-Strathcona Delegation of Purchasing Authority Bylaw 2001, be adopted."

Section 791(2)

CARRIED

Director Turner, Weir and Winchester left the meeting at 4:55 p.m.

Abram/Sirk: "THAT Bylaw No. 2425 being "Electoral Area 'J' Desolation Sound Rural Land Use Bylaw, 1993, Amendment Bylaw No. 3" be given first and second readings concurrently."

Bylaw No. 2425

Section 791(2)(12)

CARRIED

Leigh/Hansen: "THAT an amount of \$240.00 be approved from the Electoral Areas Feasibility Study Funds to cover the costs to carry out a study for Economic Development Service in Electoral Area D."

Feasibility Funds –
Area D

Section 791(4)

CARRIED

Pater/Sirk: "THAT WHEREAS the following Bylaw has received first and second readings by the Regional District Board:

Public Hearing
Notification – Bylaw No.
2425

Bylaw No.	Bylaw Name	Applicant
2425	"Electoral Area 'J' – Desolation Sound Rural Land Use Bylaw, 1993, Amendment Bylaw No. 3"	Marine Harvest Canada

AND WHEREAS, pursuant to Section 891 of the *Local Government Act*, it is necessary to hold a Public Hearing on the aforementioned Bylaw(s),

THEREFORE BE IT RESOLVED THAT:

1. A Public Hearing will be held on April 6, 2002 at 1:00 p.m.
2. The location of the Public Hearing will be Sea Lion Rock Lodge, Sonora Island.
3. Director Abram is appointed as Chair of the Public Hearing.
4. The Directors from Electoral Areas 'A', 'B', 'C', 'D', 'G', 'H', 'I', and 'J', are appointed as delegates to the Public Hearing.
5. At least three (3) of the above-named persons must be in attendance at the public hearing.

Section 791(2)(12)

CARRIED

Abram/Mandryk: "THAT a grant-in-aid from Electoral Area 'J' be approved in the amount of \$1,500.00 for the Quadra Island Recreation Society to assist with the Cultural Events Committee expenses for concerts held throughout the year; AND FURTHER THAT this grant be paid as soon as possible."

Grant-in-aid – Area J

Section 791(4)

CARRIED

TERMINATION

Termination

Mandryk/Chauvin: "THAT the meeting terminate."

Section 791(2)

CARRIED

Time: 5:05 p.m.

Certified Correct:

 Manager of Corporate Administration

Confirmed this

day of

2002

 Chair